



BOARD OF SELECTMEN RECORD OF MEETING
MARCH 3, 2020
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members Present: Richard H. Gray, Jr., Ray Bates, Ronald F. Brann (arrived at 6:40 p.m.), William Appel, Jr. and Andrew Ballantyne (arrived at 6:04 p.m.).

Members Absent: None.

Public Attending: Tom Reed, David Jackson and Mr. Rideout.

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Timothy Coston (*Transfer Station Manager*) (arrived at 6:26 p.m.), David Coons (*Transfer Station Attendant*), and Kyoko Roderick (*Selectmen Secretary*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **Richard H. Gray, Jr. made a motion to approve the February 18, 2020 minutes as read, seconded by William Appel, Jr. and approved 3-0-0.**

Open Roadside Mowing and Cemetery Mowing Bids:

- a) 2020 Roadside Mowing Bids were received from Aggressive Cuts, LLC with a one-time mowing of the roadsides of all town-maintained roads at \$1,809.50 and for two-time mowing of \$3,619.00. Also submitted was from Goodall Landscaping Inc. with a one-time mowing of \$4,175.00 and for two-time mowing of \$8,200.00. **William Appel, Jr. made a motion to accept Aggressive Cuts, LLC for two mowing at \$3,619.00, seconded by Richard H. Gray, Jr. and approved 4-0-0.**
- b) A bid from Maurice Soucy and Son's Lawn Care for Cemetery Mowing was the only bid received. The total bid for the period of July 1, 2020 to June 30, 2021 is \$20,500.00. **Richard H. Gray, Jr made a motion to accept Maurice Soucy and Son's Lawn Care bid in the amount of \$20,500.00 for the period of July 1, 2020 to June 30, 2021, seconded by William Appel, Jr. and approved 4-0-0.**

Public Works – Keith Hall:

- a) There was discussion about getting a new truck with a side dump. A Western Star was recommended with an estimated price of \$175,000.00. The specs were passed out and will be reviewed for later discussion.
- b) Keith mentioned that after the last big windstorm he noticed the roof lifting at the garage. He said he would talk to Shawn Raymond to see if he can get a quote to fix the roof.
- c) A new Selectmen's policy was read making it mandatory for Managers to attend the bi-weekly Board Meeting held every other Tuesday of each month and to reduce their work week to avoid overtime. **Richard H. Gray, Jr. made a motion to approve the new policy of making it paid and mandatory for Managers to attend the bi-weekly Board of Selectmen's meeting and to reduce their work week to avoid overtime, seconded by Ronald F. Brann and approved 5-0-0.**

Transfer Station – Timothy Coston:

- a) The roof on the Transfer Station building needs repair.
- b) The monthly report was handed out. The Transfer Station made \$4,085.70 for the month of February. This is up \$428.34 from last year.

Animal Control Officer – Kim Bolduc-Bartlett: Nothing new.

Cemetery Sexton – Joyce Perry: Nothing new.

Public Comment: David Jackson and Mr. Rideout were present to discuss the condition and contents located at 348 Augusta Rockland Road, Windsor, ME. Based on the appearance and the items located outside, it has been considered a junk yard by the Code Enforcement Officer. There was much discussion and a time frame given for removal and clean-up of the property. This will be re-visited at the April 14, 2020 Board of Selectmen meeting.

Consideration of Warrants #36 and #37: Ronald F. Brann made a motion to approve Warrants #36 and #37, seconded by Richard H. Gray, Jr. and approved 5-0-0.

Town Manager’s Items:

- a) Theresa handed out and discussed Whitefield’s Junkyard Policy since Windsor does not have one in place at this time.
- b) Theresa advised on the issue with towns running out of voting ballots and having to make copies. This will add to the time and cost of this election as the towns will now have to hand count these ballots versus running them through the voting machine.

Selectmen’s Items: None.

Ray Bates adjourned the Board of Selectmen Meeting at 7:37 p.m.

These minutes were approved by the Board of Selectmen on March 17, 2020.

The next Regular Board of Selectmen’s Meeting on Tuesday, March 17, 2020 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Board of Selectmen Secretary