



BOARD OF SELECTMEN RECORD OF MEETING
FEBRUARY 6, 2018
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray Jr., Ronald Brann, Dan Gordon, Ray Bates and Chris Haiss.

Public Attending: Thomas Reed, Kristan Preo and F. Gerard Nault (Jerry).

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), and Timothy Coston (*Transfer Station Manager*).

Richard Gray Jr. called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Tax Sale Bid:

Richard Gray Jr. opened the one Tax Sale Bid regarding the property located at Map 04, Lot 033-99 from Kristan Preo in the amount of \$150.00. **Chris Haiss made a motion to approve the bid from Kristan Preo in the amount of \$150.00 for the Tax Acquired Property located on Map 04, Lot 033-99, seconded by Ray Bates and approved 5-0-0.**

Ray Bates made a motion to have the Chairman of the Board, Richard Gray, Jr. authorization to sign the Quit Claim Deed on February 13, 2018, seconded by Dan Gordon and approved 5-0-0.

Previous Meeting Records:

Ray Bates made a motion to approve the January 23, 2018 minutes as printed, seconded by Dan Gordon and approved 4-0-1. (Chris Haiss abstained because he wasn't at the meeting.)

Public Works:

- a) Keith Hall said they are getting ready for the storm. It is supposed to be a quick one. The trucks are dirty but they are good to go. He has had to sand the dirt roads daily because of the ice.
- b) Keith said we are about the same as last year on salt deliveries.
- c) Keith said he has had to put out sand for residents a couple times today and it is usually three buckets at a time. Rick asked to see if the backhoe was broken down because residents were digging a hole in the ground to get sand. Keith said it was broken but we got through it.
- d) Keith also said he has sanded the turnarounds for the buses.
- e) Keith said he will be getting an estimate on the wheeler on Thursday regarding the accident that happened previously in a storm.
- f) Keith said he has taken a truck to a new mechanic (B & P Garage) in South China.
- g) Rick asked if we cut out areas in snow banks with a grader as needed where the water sits and Keith said yes, we do.

Transfer Station:

- a) Theresa handed out the Monthly figures and said we were down \$116.10 in January but are still up for the year \$2,377.80.
- b) Tim said he hasn't been at the Transfer Station because he has been needed on plowing but he believes everything is going well.

Animal Control Officer: None.

Cemetery Sexton: None

Public Comment:

- a.) Jerry gave an update and indicated that they have a new Interim principal starting on Monday at Whitefield Elementary School and will go through June 30, 2018.
- b.) They have put out ads for three principal positions and have had about fifteen candidates. (Windsor, Whitefield and Palermo.)
- c.) They are currently in the budget process and will keep us updated. They are hoping to come to the March 20, 2018 Board of Selectmen's Meeting.
- d.) The ED279's is published. The Town of Windsor's valuation has increased again from last year about \$22 Million which is a 12% increase. This has increased 32% in two years. At this current time the mil rate is \$8.51 which is a \$0.30 increase and this is the first issue of the ED279.
- e.) Jerry said he will be teaching a class at the University of Maine in Augusta. It is an 8-week class and is called the "Legislative Process in Maine Government Class". Jerry has asked Theresa to speak at one of the classes.

Consideration of Warrants # 33 and # 34: Ray Bates made a motion to approve Warrants # 33 and # 34 seconded by Dan Gordon and approved 5-0-0.

Town Manager's Items:

- a) Theresa said the voting date is scheduled for June 12, 2018 and is requesting we have the Town Meeting on Wednesday, June 13, 2018 at 6:30 p.m. upstairs at the Town Office with having the Windsor Elementary School as a backup if we have more than 75 people in attendance.
- b) Theresa asked the Board of Selectmen to think about who or what they would like to dedicate the Town Report to this year.
- c) Theresa said we have received information from Trio (Harris Computer) regarding our Town's computer system. They are currently updating their system and this means we will be having increases in our annual maintenance costs and also costs for the upgrade. The yearly annual maintenance cost will be going up 20%, approximately \$2,000.00, then there will be the conversion cost of approximately \$2,650.00 and then the installation, testing and training cost of approximately \$2,400.00. They are asking for us to get on the schedule for the SQL conversion as soon as possible to secure our spot. The Board of Selectmen said to hold off for now and see how it is working with everyone else before we have this done.
- d) Theresa also mentioned that our alarm system company is indicating that our alarm system is outdated and they will not be able to get parts for our system. She received a quote for \$3,850.00 to update our system. The Board of Selectmen said that other people will be getting rid of the old system and we could use their parts. They are not interested in upgrading at this time.
- e) Theresa said she received a report from the "Safety Works" - Department of Labor regarding the "odor/smell" in the Town Office who came and conducted an Initial Health visit and we have no hazards found during this visit of our workplace. GREAT NEWS!!

- f) Theresa said we received a letter from Charter Communications (formerly Time Warner Cable) indicating our renewal of the franchise agreement is coming up for renewal on October 22, 2020.

Selectmen's Items:

- a) Rick indicated that the high voltage DC Line and Clean Connect did not get approved for Avangrid (Central Maine Power).
- b) Chris said he will be leaving tomorrow and will be back in three weeks. His new full-time job is a three week on and three weeks off type. He will back on March 1st. Chris said he will be available by email.

Rick Gray adjourned at 8:03 p.m.

These minutes were approved by the Board of Selectmen on February 20, 2018.

The next Regular Board of Selectmen's Meeting on Tuesday, February 20, 2018 at 6:00 p.m. at the Windsor Town Hall.

There is a Special Board of Selectmen's Meeting on Tuesday, February 13th, 2018 at 6:00 p.m. regarding the 2018/2019 Budget at the Windsor Town Hall.

Respectfully Submitted,

Theresa L. Haskell
Town Manager