



BOARD OF SELECTMEN RECORD OF MEETING  
**NOVEMBER 26, 2019**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members Present:** Richard H. Gray, Jr., Ray Bates, Ronald F. Brann, William Appel, Jr. and Andrew Ballantyne.

**Members Absent:** None.

**Public Attending:** Tom Reed and Sandra Isaac.

**Employees Attending:** Theresa L. Haskell (*Town Manager*), David Coons (*Transfer Station Attendant*), Tim Coston (*Transfer Station Supervisor*), and Kyoko Roderick (*Selectmen Secretary*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **William Appel, Jr. made a motion to approve the amendment of adding “Theresa said that we will be moving forward with this” under Public Works for the November 12, 2019 minutes, seconded by Richard H Gray, Jr. and approved 5-0-0.**

**Public Works – Keith Hall:**

- a) Theresa Haskell provided information on the purchasing of a diesel tank, trailer and assembly parts. Richard H. Gray, Jr agreed to create the 2 inch lettering to put on the side of the tank. A spill kit and battery will also need to be purchased. The estimated cost with all items is \$2,500.00. 75% being charged to Public Works and 25% being charged to Transfer Station. **Richard H. Gray, Jr. made a motion to approve manual checks for the purchase of a diesel tank, trailer and assembly parts, seconded by William Appel, Jr. and approved 5-0-0.**
- b) Theresa Haskell discussed the possibility of using the Fabian Cards through Hussey’s General Store for fuel when Moody’s is no longer available. She recommended increasing the debit card account from \$1,000.00 to \$5,000.00 or have a whole separate account for fuel in the amount of \$4,000.00. She also suggested having 6 cards, 1 for each of the trucks, backhoe and tank. **Ronald F. Brann made a motion to take \$4,000.00 from the main bank account to open a separate account for the Fabian Fuel Cards, seconded by William Appel, Jr. and approved 5-0-0.**
- c) Tim Coston said the driveway on Coopers Mills Road and the Legion Park Road between Windsor and the Vassalboro line have been fixed and paved.
- d) We are still waiting on heating quotes for the Public Works garage and sand shed.

**Transfer Station** – Tim Coston updated that the A/C’s are drained, the metal can is waiting to be hauled off and the tires are gone. The brush pile is still waiting to be burned as this will be the last burn.

**Animal Control Officer – Kim Bolduc-Bartlett:** Nothing new.

**Cemetery Sexton – Joyce Perry:** Nothing new.

**Public Comment:** Nothing new.

**Consideration of Warrants # 21 and # 22: Ronald F. Brann made a motion to approve Warrants # 21 and # 22 seconded by Andrew Ballantyne. and approved 4-0-1. Ronald F. Brann abstained because he is in the payable warrant.**

**Town Manager's Items:**

- a) Theresa has a letter from the Assessors Agent. **Andrew Ballantyne made a motion to suspend as Board of Selectmen and convene as Board of Assessors at 6:53 pm, seconded by Ronald F. Brann and approved 5-0-0. William Appel, Jr. made a motion to accept the recommendation of \$170.18 abatement for Timothy and Theresa Grotton as written, seconded by Andrew Ballantyne and approved 5-0-0. Andrew Ballantyne made a motion to adjourn as Board of Assessors and reconvene as Board of Selectmen at 6:57 pm, seconded by Ronald F. Brann and approved 5-0-0.**
- b) William Appel, Jr. was still feeling inadequate on the Solar Project and looked for some clarification from a Windsor School Board Member on the RSU #12. They didn't seem to have any more information and seemed just as confused as we are. William Appel, Jr. thanked Andrew Ballantyne and Richard H. Gray, Jr. for their time looking into this. Richard H. Gray, Jr passed around a handout of the Standard Offer Rates for CMP with much discussion. The Board of Selectmen would like to know when Richard DeVries is presenting the Solar Project to the RSU so Windsor can be present.
- c) We received a Thank You card from Jeff Frankel for the Share the Road with Carol Benefit.
- d) 27 people donated pies and goodies for the Windsor Veteran's Memorial Fundraiser. Thanks to Brenda Bonsant, Debbie Gray; and Theresa Haskell's outgoing sales personality, \$840.18 was raised from the sale of the goodies and an additional cash donation of \$160.00 was made for a total of \$1,000.18 towards the memorial. Theresa said she would like to thank everyone for donating pies and goodies for this event. If it wasn't for everyone coming together it wouldn't have been a huge success like it was. There was mention of another fundraiser for the Windsor Veteran's Memorial to take place in the Spring which will be a public supper.
- e) Theresa Haskell read an email on the repurchase agreement from Kennebec Savings Bank which included much discussion. Theresa Haskell is going to ask Kennebec Savings Bank rep, Katie Vickers to come and discuss the benefits of a Promissory Account at the next Board of Selectmen meeting on December 10, 2019.
- f) There is an upcoming State election on March 3, 2020. The Board of Selectmen are aware that this is an unfunded mandate and extra voting time that wasn't budgeted for.

**Selectmen's Items:** Ronald F. Brann suggested a frost-free water spicket to be placed out back. He suggested getting pricing from C.B. Haskell.

**Ray Bates adjourned the Board of Selectmen Meeting at 8:13 p.m.**

These minutes were approved by the Board of Selectmen on **Tuesday, December 10, 2019 with the correction of changing the word "Selectman" to "Selectmen" in the appropriate areas.**

**The next Regular Board of Selectmen's Meeting on Tuesday, December 10, 2019 at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Kyoko Roderick  
Board of Selectmen Secretary