



MINUTES OF THE BOARD OF SELECTMEN'S MEETING  
**SEPTEMBER 24, 2013**  
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members present:** Dan Gordon, Richard Gray, Jr., Ray Bates, Ronnie Brann. Jonathan Adams was absent.

**Public Attending:** Tom Reed, John Opperman and Bill Appel.

**Employees Attending:** Theresa Haskell - arrived at 6:18 p.m., (*Town Manager*), Tim Coston (*Transfer Station Supervisor and Back-up Animal Control Officer*) arrived at 6:27 p.m. and Debbie French (*Secretary to the BOS*).

**Ray Bates called the meeting to order at 6:05 p.m. with the Pledge of Allegiance.**

**Previous Meeting Minutes:**

**Rick Gray, Jr. made a motion to approve the Minutes dated 9-10-13 and Special Minutes dated 9-11-13 with the correction of correcting the dollar amount on page 1 under Commitment of 2014 Real Estate Taxes seconded by Dan Gordon and approved 4-0-0.**

**Public Comment:**

**Public Works:**

- a) Opening of Bids – 6:15 p.m.

Much discussion over the bids and how the budget was planned on the “extra” things not included.

Company	Bid Amount	Motion	Second	Approval	Total Bid
Dick Avery	\$38,000.00	<b>Ronnie Brann</b>	<b>Rick Gray</b>	<b>4-0-0</b>	\$38,000.00
Lajoie Brothers	\$50,545.00				\$50,545.00
Troy Prescott	No bid received				

- b) Ronnie said that the grinder was broken down the other day. Ray said that they were supposed to start grinding the Barton Road tomorrow but doesn't know if that still holds now.
- c) Ray said that the paving crew has been held up another week.
- d) Theresa and Keith met on the Maxcys Mill Road with Rick from ETTI regarding the gas pipeline sections of pavement they did. There have been a few complaints regarding the paving they did across the road as it has dipped in. Also, Theresa said there are a few areas that they paved on the side of the road that have also dipped in. Theresa and Keith painted the areas that they would like to be fixed.
- e) Theresa said we are probably two years out from having the Maxcys Mill Road completed (after CMP work). Theresa said she would be contacting them to see what they will do to help us fix this road as when they are nearing the completion. She also said that will have before and after videos of the road.
- f) Theresa told the BOS that the Choate Road took a lot of gravel which was an additional cost so the Road Maintenance line might be up this year as the Barton Road and the Sampson Road will also need gravel hauled in.

### **Transfer Station:**

- a) Tim burned the wood pile and cleaned up all around it. Theresa & Tim will see about getting the ash tested.
- b) Tim said that they had talked about the lights being turned and temp power with Dan Finley. Tim asked him about getting power hooked up in the other building now. Dan was actually in the CEO's office and came out and talked with them about it. Dan said that he would get Theresa a price to do this, but, he would recommend that we dig the ditch from the Transfer Station building to the new building and put pipe in that would be enough to cover a 200 amp service. He asked Tim what the distance is from and Tim told him it is exactly 200 feet from the steps of the Transfer Station Building to the new building, not including the running down to the electrical panel and to the new service that will be in the new building. Dan told the BOS that this is good because if it was over 250 feet, it would require a larger wire.

### **Consideration of Payment Warrants # 13 & # 14:**

**Ronnie Brann made a motion to approve warrants # 13 & # 14 seconded by Dan Gordon and approved 4-0-0.**

**Old Business:** None.

**New Business:** None.

### **Town Manager's Items:**

- a) Tim reported that the truck which was hauling the dumpster for the demolition of a Town-owned trailer on a private citizen's property got stuck in that driveway, so the dumpster is sitting back at the Transfer Station. One of the BOS Members asked if this could be considered a controlled burn for the Volunteer Fire Department to do. Fire Chief Arthur Strout came into the meeting and said that for a controlled burn the Town would have to give Arthur a letter saying that the WVFD would be held harmless. The BOS decided that this would not work after all as the trailer is owned by the Town but the land is owned by a private citizen.
- b) Theresa has a check from the State of Maine regarding the Federal Court Trial that she had to attend for the Town and wants to know if this falls under the Jury Duty policy in the Employee Manual. She also reported that she did not charge the Town for mileage for this trial and that Keith Hall will also have the same situation. Ronnie Brann removed himself from discussion on this matter for personal reasons. **Ray Bates made a motion that Theresa Haskell and Keith Hall keep the checks regarding the Federal Court Trial that they are attending on the Town's behalf, seconded by Rick Gray and approved 3-0-1 with Ronnie Brann abstaining for personal reasons.**
- c) Town Hall Generator Bid Proposals: Theresa passed out the RFP form she created for approval. There was much discussion and this was put on hold for the BOS to look into this further.
- d) Burgess Computer Contract: Theresa handed out a new Burgess Computer contract regarding the "BizGuard" Municipal Managed Services. Service Level Agreement Contract for our computer service contract with the same rates as last year. The BOS asked Theresa if she is happy with them and she said that it has been working okay and that at this time she would like to continue with them. **Ronnie Brann made a motion to approve Theresa signing the Burgess Computer Contract seconded by Rick Gray, Jr. and approved 4-0-0.**
- e) Theresa gave the BOS members a quote of \$9,800.00 from A& B Welding (formerly BM Clark) for a new 50 yard (heavy duty) compaction body for the Transfer Station. Theresa told the BOS that we paid \$7,900.00 for the same thing last year, but the price of steel has increased greatly. Ronnie Brann said that these containers are heavy duty and if we purchased them from another company, they would be out

of state and it would cost us even more. Much discussion. Theresa said that they are **Ray Bates made a motion to accept the proposal from A&B Welding in the amount of \$9,800.00 seconded by Rick Gray, Jr. and approved 4-0-0.**

**Rick Gray made a motion AT 8:00 P.M. to go into Executive Session per 1 M.R.S.A. § 405(6)(A) to discuss personnel matters and to include Town Manager, Theresa Haskell and Backup ACO, Tim Coston, seconded by Ray Bates and approved 4-0-0.** The BOS returned from Executive Session at 8:36 p.m. Theresa asked if any of the BOS had any comments after returning from the Executive Session and Ray said that they would leave the final decision up to Theresa Haskell.

**Selectmen's Items:**

Ray said that at the RSU Withdrawal Meeting it was discussed that Wiscasset had hired 2 outside consultants (former DOE employees) to do a school budget. At that meeting Ray was asked to call Jeff Slack (a Wiscasset Selectman) on their Withdrawal Committee to confirm how much they spent on said experts. His conversation with Mr. Slack was that they did not have a school budget done by the officials but that they actually had a legal firm do their school budget and write their separation agreement for RSU Withdrawal at cost of \$40,000.00. Jeff said that Ray said that Mr. Nault was encouraging the Ad-Hoc committee to hire the former DOE employees to do our school budget for withdrawal. There was much discussion.

**Chairman Ray Bates adjourned the meeting at 9:01 p.m.**

These minutes were approved by the Board of Selectmen on **October 8, 2013** as written.

**The next Regular Board of Selectmen's Meeting will be on October 8, 2013 at 6:00 p.m. at the Town Hall.**

Respectfully Submitted,

Debbie French  
Secretary to the Board of Selectmen