



MINUTES OF BOARD OF SELECTMEN'S MEETING
SEPTEMBER 23, 2014
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Ray Bates, Ronnie Brann, Richard Gray, Jr. and Dan Gordon.

Members absent: Jonathan Adams.

Public Attending: Tom Reed, F. Gerard Nault, Tom Squiers and Bonnie Squiers.

Employees Attending: Theresa Haskell (*Town Manager*), Tim Coston (*Transfer Station Supervisor and Animal Control Officer*) and Debbie French (*Secretary to the BOS*).

Ray Bates called the meeting to order at 6:07 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes:

Ronnie Brann made a motion to approve the Minutes dated 9-9-14 as written seconded by Dan Gordon and approved 4-0-0.

Public Comment:

- a) Tom Reed asked for an update on the rat situation. Theresa told him that it is still being taken care of by Inland Fisheries and Wildlife.

Public Works:

- a) Theresa met with Gary Williams from L.E. Meyers to discuss the Choate Road situation at the power line entrances. He agrees that they have done some damage, but he said they are like any other company out there that has access to the roads. He would like to set up a meeting with Theresa and Keith next week to go take pictures of the road. Theresa told him that this situation has held Lane Construction up in the completion of their work. Much discussion.
- b) Tom Reed asked if we are still doing the Melaney Road this year. Theresa said it all depends on what the BOS decides. Theresa said Lane Construction is asking to increase the original price per ton on the Choate Road because we are asking to hold off 1,630' coming in from Route 32 because L.E. Meyers isn't finished taking out the large mats from the power lines. Theresa suggested we hold off paving this 1,630' in from Route 32 so we don't have damage to the overlay and meet with L.E. Meyers on what they are willing to do to fix the base that has been damaged. Theresa also mentioned she has an amendment sheet which excludes this 1,630' and pave from that point to Windsor Neck Road at the \$78.50 per ton and also add the 1,400' on the Melaney Road. **Ronnie Brann made a motion to have the Choate Road overlay at the same original price of \$78.50 per ton seconded by Rick Gray, Jr. and approved 4-0-0. Rick Gray Jr. made a motion to sign the amendment sheet seconded by Dan Gordon and approved 4-0-0.**

Transfer Station:

- a) The back wall is up for the scales and Avery Glidden poured the footing today for the cross wall.
- b) Backyard Builders called Ray and reminded him that we still have the building completed there. Theresa said that we are getting close to being able to having it delivered.
- c) Theresa gave the BOS a corrected Transfer Station Monthly Report for August.

- d) ADC (Animal Damage Control) Officer, Tim Coston has removed 4 beavers from the Tyler Road and there is still one “smart” beaver left.

Consideration of Payment Warrants # 13, # 14 and # 15:

Ronnie Brann made a motion to approve warrants # 13, # 14 and # 15 seconded by Dan Gordon and approved 3-0-1. Rick Gray, Jr. abstained as a family member was included in one of the warrants.

Old Business: None.

New Business: None.

Town Manager’s Items:

- a) The Department of Education (DOE) Approval came with the wrong clerk’s name on it. Angela called Paula at DOE about this and also the date of signing by Jim Rier needing to be corrected.
- b) *RSU 12 Withdrawal Special Town Meeting Warrant:* **Rick Gray, Jr. made a motion to approve and sign the RSU 12 Withdrawal Special Town Meeting Warrant seconded by Dan Gordon and approved 4-0-0.**
- c) *RSU 12 Withdrawal Public Hearing Date:* **Ray Bates made a motion to have the Public Hearing on Wednesday, October 22, 2014 at 6:30 p.m. with a backup date of Thursday, October 23, 2014 seconded by Rick Gray, Jr. and approved 4-0-0.**
- d) *RSU Letter from Mr. Tuttle about RSU 12 Board of Directors Resignation of Shellie Nichols-Adams.* Theresa received a letter from Mr. Tuttle saying that Shellie has resigned from the committee since she no longer is a Windsor Resident. There is now a vacant seat to be filled till the end of June. Ray said that we can make it known that there is a vacancy on our website under “The Hub”.
- e) *Siemen’s Contract - Theresa has a letter asking if the BOS would like to discuss the contract RSU 12 has in place.* Ronnie asked Jerry Nault what improvements are planned for Windsor School and he said that they were planning on replacing the classroom lights with LED lighting, putting T-8 fixtures in hallways and replacing the outdoor lights with LED lighting. Jerry told the BOS that they were discussing putting up a wall to preheat the air going into the building for the air exchange as well. Ray asked Jerry if he could get that information back to us. Ray also asked if there was a rebate involved with this and Jerry said that there is \$75,000 in grant money from the State for the whole RSU 12. He will get that to us from the facilities contract. Much discussion. The BOS gave Theresa permission to sign the letter going to Siemen’s once we have the correct name and department it send it to.
- f) Tom Squiers said that the Windsor RSU Withdrawal Committee has a meeting tomorrow night. Theresa said that Angela will post the RSU Withdrawal timeline that she has created on the Town Website.
- g) **Rick Gray, Jr. made a motion to go into executive session pursuant to 1M.R.S.A. § 405 (6) (A) to discuss personnel matters at 7:40 p.m. and to include Town Manager, Theresa Haskell and Town Clerk, Angela Hinds seconded by Dan Gordon and approved 4-0-0.** The BOS returned from executive session at 8:00 p.m.
- h) *Assessors’ Agent’s Contract for Assessing Services FY 2014-201:* **Ronnie Brann made a motion to approve the new FY2014-2015 contract with Vern Ziegler as our Tax Assessors’ Agent seconded by Dan Gordon and approved 4-0-0.**
- i) *Two Abatements from the Assessors’ Agent:* **Ray Bates made a motion to recess as BOS at 8:10 p.m. and to convene as BOA seconded by Dan Gordon and approved 4-0-0. Ray Bates made a motion to approve the 2 abatements listed in Tax Assessors’ Agent paperwork for the total amount of \$92.30 seconded by Rick Gray, Jr and approved 4-0-0. Ray Bates made a motion to adjourn as BOA and reconvene as BOS at 8:13 p.m.**
- j) **Rick Gray, Jr. made a motion to approve a write-off on a discontinued account in the amount of \$110.01 seconded by Ray Bates and approved 4-0-0.**

- k) Theresa told the BOS that Attorney Joan Austin has mailed the paperwork to have the owners of the donated property sign and return back to us.
 - c) *Dept. of Labor \$250.00*: Theresa told the BOS that the penalties from the Department of Labor have been paid. The Windsor Volunteer Fire Department paid \$208.33 and the Town paid \$41.67 of the \$250.00.
 - l) *Certificate of Appointment Cemetery Committee*: **Ray Bates made a motion to appoint Tom Reed to the Cemetery Committee seconded by Ronnie Brann and approved 4-0-0.**
 - m) *Town of China Shredding on Site*: Irene Belanger from the Town of China called Theresa and asked if the Town of Windsor would like to pay \$100.00 to be able to take Windsor Residents' papers to be shredded. Unfortunately this did not give us enough time to look into doing it.
- Selectmen's Items:** None.

Chairman Ray Bates adjourned the meeting at 8:14 p.m.

These minutes were approved by the Board of Selectmen on **Tuesday, October 7, 2014.**

The next Regular Board of Selectmen's Meeting on Tuesday, October 7, 2014 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Debbie French
Secretary to the Board of Selectmen