



MINUTES OF SELECTMEN'S MEETING
JULY 16, 2013
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Ray Bates, Dan Gordon, Ronnie Brann, and Rick Gray Jr. Jonathan Adams was absent.

Ray Bates called the Board of Selectmen's Meeting to order at 6:01 p.m. with the Pledge of Allegiance.

Employee's Attending: Theresa Haskell, (Town Manager) and Keith Hall (Road Supervisor).

Public Attending: Tom Reed, Diane Kelley and Gary Singer. Bill Appel arrived at 6:17 p.m.

Previous Meeting Minutes: Dan Gordon made a motion to accept the minutes dated July 2, 2013 as written with the change of when the next Board of Selectmen's meeting should be the 16th of July and not the 14th of July, seconded by Rick Gray Jr. and approved 4-0-0.

Public Comment: Gary Singer just moved here in October and lives on the Hunts Meadow Road and he said last month there was an accident in front of his house and another one in the past week and he wants to know what the Town is willing to do about this. He has asked the state to meet with him on July 23, 2013. The Board of Selectmen said they would like to see what D.O.T. has to say about this.

Dianne Kelley at 74 Erskine Road said she walks this road with her dog and there is poison ivy on both sides of the road and when a car comes she has to go into it. What can the town do about poison ivy? Theresa said we can check into what the State and D.O.T. does and see what the cost is and possibly putting something in the budget for next year. Keith said he will call Greg to see what they do.

Public Works:

- Keith said everything is completed and we are ready for paving. Ray asked if there has been any contact with Lane Construction. Keith said Lane Construction is looking to see when Pike Industries will be starting. Theresa said Pike Industries said they are wondering when they will be receiving an award letter. Theresa said they are looking for an award letter which she has mailed out to them. They are indicating they are tight on schedule and are looking at the end of August.
- Maxcy's Mills Road cross culverts will be paved tomorrow. The cost of paving these culverts was originally \$1,700.00 but if we dig out the dirt they will bring the price down to \$1,200.00. B & S Paving will be doing the work. The Board of Selectmen agreed to have this done by B & S Paving and have Keith dig out the dirt.

- Keith said he has graveled the Wingood Road where we will be paving, put reclaim down on the Doyle Road and patched the holes, cold patched in other areas and put gravel on the Reed Road. Today they put some reclaim on the Reed Road on the Route 105 end.
- Keith also put a 45 m.p.h. speed limit sign on the Twenty Rod Road.
- Keith said we need to know when the Roadside Mowing will be done. Theresa said Rick Drew sent over a proposal of doing two roadside mowing's for a total of \$2,240.00. **Ray Bates made a motion to amend our mowing contract to allow for a second mowing and to have the second mowing around the middle of October, seconded by Dan Gordon and approved 4-0-0.** Keith said he is willing to mow the cap at \$45.00 an hour. This is less then state rates. **Ronnie Brann made a motion to pay Keith Hall to mow the cap at \$45.00 an hour, seconded by Rick Gray and approved 4-0-0.**

Transfer Station:

- Tim is not here but and he told Theresa that everything is running fine.
- Tim mentioned to Theresa that the weed whacker is missing. Tim said he was going to check to see what the cost is for an attachment to the Public Works one. Keith believes we may have another one and he will check into it.

Consideration of Payment Warrants: Rick Gray Jr. made a motion to approve Warrants #3 & #4, seconded by Dan Gordon and approved 4-0-0.

Old Business:

- Meeting with the Transfer Station Committee will be on Tuesday, July 23, 2013 at 6:00 p.m. at the Town Office.

New Business: None.

Town Manager's Items:

- A. Theresa has received a written two week resignation from Tim Coston as the backup Animal Control Officer as of July 7, 2013. Ray said he has talked with Tim and Tim feels that he is the primary and not the backup because no one can get a hold of the primary person. Theresa said she received an Animal Control Officer call on Sunday, July 14th, 2013 and no one could get a hold of Corey. He then called her on Monday morning and said he resigned. The Board of Selectmen said to advertise and make contact with other towns regarding this Animal Control Officer position.
- B. Theresa said the Kennebec Journal pricing for the daily newspaper is going up.
- C. Theresa received a letter from International Salt and the new price for salt is \$54.82 a ton.
- D. Sarah Cunningham has received confirmation that she has completed her hours and classes to be a Certified Clerk of Maine. The Board of Selectmen thanked Sarah for all her years of dedication. She said she has been with the town for 16 years.
- E. Certificate of Appointment – Dr. Maggie Allen for the Windsor Educational Foundation and Reed Fund Member. **Ray Bates made a motion to appoint Dr. Maggie Allen as a Windsor Educational Foundation and Reed Fund Member, seconded by Ronnie Brann and approved 4-0-0.**

- F. Bill from the RSU. Theresa said we may have to move two Board of Selectmen's Meetings because of the RSU voting. The first one from August 13th, 2013 to August 12th, 2013 and the second one from September 10th, 2013 to September 9th, 2013.
- G. 2013 Agreement Governing the Use of Voting Equipment. **Ronnie Brann made a motion to have Ray Bates sign as the Chairperson the 2013 Agreement Governing the Use of Voting Equipment Lease Agreement, seconded by Rick Gray Jr. and approved 4-0-0.**
- H. K.V.C.O.G. **Ray Bates made a motion to appoint Rick Gray Jr. and Theresa L. Haskell as the "Official Representatives" to serve on the K.V.C.O.G.'s General Assembly, seconded by Dan Gordon and approved 4-0-0.**
- I. Maine Municipal Association Annual Election – Vice President and Executive Committee Members. The Voting Ballot was handed to chairman Ray Bates to vote.
- J. Reminder of the Windsor Fair Association Supper tomorrow night.
- K. At the next meeting we will need to have a Public Hearing on the General Assistance Appendices.

Selectmen's Items:

Ray Bates said the Withdrawal Committee is seeking members for a sub-committee to start the process of Budget Committee for the Windsor School. Ray Bates said so far he has talked to two people and Bill Appel and Bob Holt are interested in being on this committee.

We need to vote for a Chairperson. The vote was one vote for Jonathan Adams and three votes for Ray Bates. Ray Bates will continue being the chairman.

Ray Bates declared this meeting adjourned at 8:18 p.m.

The next regular Board of Selectmen's Meeting will be on July 30, 2013 at 6:00 p.m.

These minutes were approved by the Board of Selectmen on August 13, 2013 with the following amendments: None.

Respectfully submitted by;

Theresa L. Haskell.
Town Manager
Town of Windsor