



## MINUTES OF PLANNING BOARD MEETING

Monday, July 1, 2013

WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Planning Board Members.

Members present: Carol Chavarie, Jerry Nault, Scott Farwell, Tom Reed and Bill Appel.

Members absent: Tom Squiers and Carolyn Perry

### Call to Order

The meeting was called to order at 7:00 p.m., by Board Chairperson Carol Chavarie.

### Previous Meeting Minutes, Consideration & Action

**Jerry Nault moved that the minutes from the June 3, 2013 Planning Board meeting be accepted as written. Scott Farwell seconded, approved by current members present, 2-0.**

**Public Comment**—Tom Reed announced that his term on the Planning Board expired on June 30, 2013 and he has decided not to seek re-appointment, therefore he was not a member of the Planning Board for this meeting. He also explained that at its most recent meeting the Board of Selectmen decided to make some changes to the membership of the Planning Board as a number of member's terms were expiring. Jerry Nault was assigned the role of Planning Board Alternate, from his former role as a full Planning Board member, and Bill Appel was assigned the position of full Planning Board member from his former role of Alternate. The Board of Selectmen did not consult with, nor did they inform, the Planning Board Chair regarding these changes. Because Bill Appel and Carol Chavarie's terms also expired on June 30, 2013, and they did not have the opportunity to be sworn in prior to the start of this meeting, the Planning Board did not have a quorum for this meeting.

**New Business**—No new business.

**Unfinished/Old Business**—Structure replacement on Long Pond. Ryan Martin and Brooke Joslyn, property owners, and consultant Erik Durbas of PHI Home Designs, presented a shoreland zone application for the replacement of a structure within the shoreland zone of Long Pond. After review, **Scott Farwell moved and Jerry Nault seconded, that the Planning Board grant conditional approval for the project.** Once Bill Appel and Carol Chavarie get sworn to the Planning Board, they will also sign the shoreland zone permit granting final approval.

Condon Subdivision. Richard Condon and consultants Elwood and Adam Ellis presented the subdivision application for a proposed subdivision on the Jones Road. After review, **Scott Farwell moved and Jerry Nault seconded, that the Planning Board grant conditional approval for the project.** Once Bill

Appel and Carol Chavarie get sworn to the Planning Board, they will also sign the permit granting final approval.

**Adjournment**

The meeting was adjourned at 7:55 p.m.

**The next Planning Board meeting will be held on Monday, August 5, 2013 at 7:00 p.m.**

Respectfully Submitted,  
Scott Farwell, Secretary