



MINUTES OF BOARD OF SELECTMEN'S MEETING
JULY 1, 2014
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray, Jr., Ray Bates, Dan Gordon and Jonathan Adams arrived at 6:25 p.m. Ronnie Brann was absent due to illness.

Public Attending: Tom Reed and Denise Jones.

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Tim Coston (*Transfer Station Supervisor and Animal Control Officer*), Angela Hinds (*Town Clerk*) and Debbie French (*Secretary to the BOS*).

Ray Bates called the meeting to order at 6:05 p.m. with the Pledge of Allegiance.

Public Hearing to Approve the General Assistance Ordinance Appendix (A), July 1, 2014 – June 30, 2015: Ray Bates opened the Public Hearing at 6:06 p.m. **Dan Gordon made a motion to approve and sign the new Appendix seconded by Rick Gray, Jr. and approved 3-0-0. Rick Gray, Jr. made a motion to close the Public Hearing seconded by Dan Gordon and approved 3-0-0 at 6:09 p.m.**

Previous Meeting Minutes:

Dan Gordon made a motion to approve the Minutes dated 6-17-14 as written seconded by Rick Gray, Jr. and approved 3-0-0.

Public Comment:

- a) Denise Jones represents Town Square Media and also owns B98.5 and 92 Moose is planning a Rodeo in September of 2015 at the Fairgrounds and would like to have permission to serve beer only for this occasion. Theresa said that the main concern is that Windsor is a dry town. Ray said that he feels that the only way that this board can entertain this issue would be by townspeople circulating a petition.
- b) Tom Reed wanted to know if the BOS makes motions and votes during the executive session on issues and the answer was no all motions and votes are done in public meeting.
- c) Tim Coston – beaver issue on the Wingood Road and has put a borrowed rock screen in front of the culvert and there has been no activity. Does the BOS still want him to keep checking out the beavers or wait till there is an issue? The BOS said to wait until there is an issue.
- d) Angela learned at class today that the BOS has to appoint a Moses Agent and a Moses Registration Agent.
- e) She also learned that Theresa should not be a Deputy Clerk as she would then be “under” the Clerk. Theresa has sent an email to MMA to see what is recommended for each position. **Rick Gray, Jr. made a motion to appoint Angela Hinds as the Moses Agent and the Moses Registration Agent seconded by Dan Gordon and approved 4-0-0.**

Public Works:

- a) The Erskine Road is ready for the Major Road Construction to begin.
- b) Public Works has now moved on to Jones and Barton Road to do ditching and culverts in preparation for the Major Road Construction.
- c) Will then move to Legion Park Road next Monday to prepare the road for Major Road Construction.

- d) The next road will be the Crosby Road which needs no culvert work.
- e) Roadside mowing has been completed by Rick Drew.
- f) Keith said that he is going to have to re-do the Digsafe where the large scales are going.

Transfer Station:

- a) Transfer Station Report: The report shows that the Transfer Station is up by \$2,383.75 for the month of June and for the total year it is up by \$348.49 compared to last year.
- b) We are running low on trash tags and Theresa is wondering if she should order more or not. It was decided that we need to place an order for a minimal amount.
- c) Tim asked what to do if people refuse to buy dump stickers. Much discussion – Ray suggested that when the new scales go in we do away with the car stickers. No ready answers tonight – just keep doing what he’s doing until a decision has been reached. Will discuss further when all selectmen are here.
- d) The floor is down and the Transfer Station Office is almost completely painted.

Consideration of Payment Warrants # 1 and # 2:

Jonathan Adams made a motion to approve warrants # 1 and # 2 seconded by Dan Gordon and approved 4-0-0.

Old Business: None.

New Business: None.

Town Manager’s Items:

- a) Resthaven Cemetery: Tom Reed gave Theresa pictures of the before and after of the stone repairs.
- b) The new Cemetery Mowing Vendor had all the cemeteries mowed as of June 30, 2014 – one day earlier than his contract began. He also had before and after pictures of the mowing.
- c) Slab work for the slab at the Transfer Station: Avery Glidden helped Theresa with going over the plans for the Transfer Station Large Scales. Theresa is getting ready to send out bids for the slab work to Glidden Construction, Lajoie Brothers Inc. and Sunset Builders. She would like the bids to go out and be back by July 15th and done by August 22nd. Much discussion regarding the details. **Rick Gray made a motion to remove sections 4.11) 4.12) 4.13) 4.14 and move the 4.15 to 4.11 which includes taking 3 cylinders for every truck load of concrete poured and all that pertains to this. Then using Section 4.11 which was 4.15 by moving it up, indicating the contractor must supply concrete design mix to owners or owners Rep and A/E prior to starting construction seconded by Jonathan Adams and approved 3-1-0.**
- d) Vacant Positions: Planning Board need 3-yr vacancy. Budget Committee need a 3-year and a 2-year. Appeals need 3 positions 2 year, 3 year and alternate. Cemetery Committee – need 2 more and the Reed Trust still has positions still open.
- e) Maine Municipal puts out a Directory that is put out each year. If the BOS does not want their information in there Theresa can take it out before publishing. The BOS does not want any email information for them to be in the directory.
- f) Mark Your Calendars: The BOS has been invited to the Windsor Fair Association Dinner on July 9th.
- g) Windsor Days will be July 11th and 12th and Theresa handed out the flyers. She also showed them the ad that is going in the KJ and Morning Sentinel. Tom said that he called all the Antique Car Clubs to promote the parade.
- h) We still own a piece of property which is 4.3 acres on the Erskine Road and would like to know when they would like to put it out to bid. It was decided to put an ad in on July 11, 12 & 13th and have the bids due back by August 12th.
- i) Theresa forgot that this was the last Warrant before Windsor Days and needs permission to write three (3) manual checks which would be on the next warrant. **Rick Gray, Jr. made a motion to approve the writing**

of three (3) manual checks seconded by Jonathan Adams and approved 3-0-1 with Dan Gordon abstaining due to his involvement with the Windsor Days.

Selectmen's Items:

- a) Ray said that we have come to the end of our RSU #12 negotiations and the paperwork has been sent to the Department of Education. Theresa told Debbie to go ahead and leave at 8:37 p.m. and she would take any needed notes.

Chairman Ray Bates adjourned the meeting at 9:22 p.m.

These minutes were approved by the Board of Selectmen on **July 15, 2014 as written.**

The next Regular Board of Selectmen's Meeting on Tuesday, July 15, 2014 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Debbie French
Secretary to the Board of Selectmen