



MINUTES OF BOARD OF SELECTMEN'S MEETING
JUNE 17, 2014
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray, Jr., Ronnie Brann, Ray Bates, Dan Gordon and Jonathan Adams arrived at 6:05 p.m.

Public Attending: Tom Reed, Jamie Ward from All States Paving, Tim Willett from State Paving, Cory Nutting from Lane and Jeff Mullis from Pike.

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Tim Coston (*Transfer Station Supervisor and Animal Control Officer*) and Debbie French (*Secretary to the BOS*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes:

Ronnie Brann made a motion to approve the Minutes dated 6-2-14 as well as the Minutes dated 6-3-14 as written seconded by Dan Gordon and approved 4-0-0.

Consideration of Paving Bids:

Business Name	Phone	Contact	Bid Amount	Motion	Second	Approved
THE LANE CONSTRUCTION	949-0957	Cory Nutting	\$571,909.00	Ronnie Brann	Ray Bates	3-1-1
PIKE INDUSTRIES	453-9381	Jeff Mullis	\$593,856.00			
STATE PAVING	485-4953	Tim Willett	\$597,024.97			
ALL STATES PAVING	440-3915	Jamie Ward	\$599,928.97			
WELLMAN PAVING	944-8372	Ralph	\$674,380.30			

Theresa and the BOS went over each bidder's amount of product because there was quite a difference in some of the bids. There was much discussion! *Jonathan Adams abstained because he works for one of the companies.*

Public Comment: None.

Public Works:

- a) Keith said that they have been doing a lot of chipping.
- b) Keith is meeting with Marvin Clark tomorrow about ditching and placing some pipe on the roads that are going to be paved this year.
- c) Keith needs to fix the Shuman road culvert paving.
- d) Keith will be ordering some culverts tomorrow for the different roads that they will be working on.

Transfer Station:

- a) Tim said it has been quiet.

b) Tim & Theresa will be interviewing applicants for the part-time Transfer Station position.

Consideration of Payment Warrants # 54 and # 55:

Jonathan Adams made a motion to approve warrants # 54, and # 55 seconded by Rick Gray, Jr. and approved 5-0-0.

Old Business: None.

New Business: None.

Town Manager's Items:

- a) ***Letter from Assessors' Agent, Vern Ziegler on a Tree Growth Withdrawal:*** Jonathan Adams made a motion to recess as BOS and to convene as BOA at 7:18 p.m. seconded by Dan Gordon and approved 5-0-0. Property owner Margaret Preston Moore Irrevocable Trust located on Sampson Road has sent a letter of withdrawal from the Tree Growth Program at a cost of \$9,620.10. **Rick Gray, Jr. made a motion to accept the withdrawal and sign the document seconded by Ronnie Brann and approved 5-0-0. Jonathan Adams made a motion to adjourn from the BOA at 7:20 p.m. seconded by Dan Gordon and approved 5-0-0.**
- b) ***Cemetery Lot Conveyance Corrective Deed:*** For Resthaven Cemetery South Lot 104B for Barbara Moore. **Rick Gray Jr. made a motion to sign and approve the Corrective Deed for Barbara Moore for property situated at Resthaven Cemetery South Lot 104B seconded by Dan Gordon and approved 5-0-0.**
- c) ***Certificates of Appointments:*** Angela has the following: Tim Coston Animal Control Officer - **Ronnie Brann made a motion to appoint Tim Coston as the Animal Control Officer seconded by Dan Gordon and approved 5-0-0;** Theresa Haskell & Arthur Strout Emergency Management Managers – **Ray Bates made a motion to appoint Theresa Haskell & Arthur Strout as Emergency Management Managers seconded by Rick Gray, Jr. and approved 5-0-0;** Kevin Ready Assistant Emergency Management Manager - **Ronnie Brann made a motion to appoint Kevin Ready as the Assistant Emergency Management Manager seconded by Rick Gray, Jr. and approved 5-0-0;** Theresa Haskell General Assistance Administrator – **Ray Bates made a motion to appoint Theresa Haskell as the General Assistance Administrator seconded by Jonathan Adams and approved 5-0-0.** Ronnie Brann and Debbie French Assistant Deputies General Assistance Administrators – **Ray Bates made a motion to appoint Ronnie Brann and Debbie French as the Assistant General Assistance Administrators seconded by Rick Gray, Jr and approved 4-0-1 with Ronnie Brann abstaining as he is one of the two being voted on.** Shellie Nichols-Adams Windsor Educational & Reed Fund Member – **Dan Gordon made a motion to appoint Shellie Nichols-Adams as a Windsor Educational Foundation and Reed Fund Member seconded by Rick Gray, Jr. and approved 4-0-1 with Ronnie Brann abstaining as he is on that board.** Theresa Haskell Treasurer & Tax Collector **Ray Bates made a motion to appoint Theresa Haskell as the Treasurer & Tax Collector seconded by Dan Gordon and approved 5-0-0 with Ronnie Brann abstaining due to a personal situation.**
- d) **Bangor Daily News:** Theresa received an email stating that 90% of the 578 precincts in Maine had reported their voting results and then they had to call the remaining towns for their results. The letter said that our staff should be proud of our achievement.
- e) Theresa is wondering if we should do a Town Meeting Questionnaire regarding changing Town Meeting to an evening from a Saturday. Ray thinks a poll is a waste of time and that we should just move it. There was much discussion! **Ray made a motion to have the Town Meeting at 6:00 p.m. the Thursday night after voting at the Town Hall with the caveat of having the school as a backup in case we have more than 75 people seconded by Ronnie Brann and approved 5-0-0.**
- f) Theresa said that they need to authorize the moving of the Transfer Station Gate money in the amount of \$3,500.00 from last year to this year. **Ronnie Brann made a motion to move the Transfer Station Gate money in the amount of \$3,500.00 from last year to this year seconded by Dan Gordon and approved 5-0-0.**

- g) **Ronnie Brann made a motion to move \$510.93 from Public Works to MMA/RMS - FICA/Medi to bring it to a zero balance seconded by Jonathan Adams and approved 5-0-0.**
- h) **Rick Gray, Jr. made a motion to move \$7,070.99 from Abatements/Write-offs to write off Personal Property - Holt Company of Texas seconded by Ronnie Brann and approved 5-0-0.**
- i) **Jonathan Adams made a motion to move \$11,897.52 from Public Works to Public Works Garage to cover the overall overages seconded by Rick Gray, Jr. and approved 5-0-0.**
- j) **Jonathan Adams made a motion to move \$3,653.77 from Public Works to Major Road Construction to cover overall overages seconded by Dan Gordon and approved 5-0-0.**
- k) **Keel will be doing an adjustment on the Transfer Station Reserve.**
- l) **Ronnie Brann made a motion to move \$123.60 from Administration to Capital Expenditures Workers Compensation Insurance to cover overall overages seconded by Rick Gray, Jr. and approved 5-0-0.**

Selectmen's Items:

- a) Ray kept the meeting going and invited the Transfer Station to be included at 8:25 p.m. Cheryl Pratt and Tom Reed joined the table. Theresa said that we have purchased a scale building which is 8 x 10 and insulated with all the wiring and that the scales are being built as we speak. Theresa gave Avery Glidden a set of plans so that he can help her set up the specs. The Transfer Station area where the cans are going to go have been rolled and compacted and also that the road has been shifted some and widened. Tom would like to know if anyone has been looking into more detail regarding the new gate. They will be looking into it in the near future. There was much discussion on the types of gates available and which one would work the best for us.
- b) Ray announced that he is seeking the House Seat for District 80.

Chairman Ray Bates adjourned the meeting at 9:04 p.m.

These minutes were approved by the Board of Selectmen on **July 1, 2014 as written.**

The next Regular Board of Selectmen's Meeting on Tuesday, July 1, 2014 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Debbie French
Secretary to the Board of Selectmen