



MINUTES OF THE BOARD OF SELECTMEN'S MEETING
APRIL 23, 2013
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Ray Bates, Dan Gordon, Richard Gray, Jr. and Ronnie Brann. Jonathan Adams arrived at 6:02 p.m.

Budget Committee Members Present: Tom Reed, Shellie Nichols-Adams, Bob Holt, Stella Savage, Mary Ellen Peaslee, Corey Roberge, Cheryl Pratt and Clarence Smith. Beth Choate and Steve Ball were absent.

Public Attending: Rick Glidden, Bill Appel

Employees Attending: Theresa Haskell, (*Town Manager*), Keith Hall (*Road Supervisor*), Tim Coston (*Transfer Station Attendant and Backup ACO*), Debbie French (*Secretary to the BOS*) and Vern Ziegler (*Town Tax Assessors' Agent*).

Ray Bates called the meeting to order at 6:01 p.m. with the Pledge of Allegiance.

Bob Holt opened the Budget Committee Meeting at 6:02 p.m.

Previous Meeting Minutes:

Rick Gray, Jr. made a motion to approve the Minutes dated 4-9-13 as written seconded by Ronnie Brann and approved 4-0-1 with Jonathan Adams abstaining due to his absence from that meeting.

Public Comment:

a) Tom Reed said that he took the gates down at the cemeteries.

Public Works:

- a) Has been stripping the trucks.
- b) Sanders will not fit in the garage but he can buy some tarps for them.
- c) Sprayed fluid film on the sanders.
- d) Will try to get the Wingood Road graded by the end of the week.

Transfer Station:

- a) Theresa said that she wants to have Dig Safe come out again regarding the banking at the Transfer Station as she feels that it drops off too much.
- b) Theresa just finalized the yearly report for the Transfer Station and went over it with the BOS.
- c) We blew a hose and had to have it replaced.

Consideration of Payment Warrants #45 & #46: Jonathan Adams made a motion to approve warrants #45 & #46 seconded by Ronnie Brann and approved 5-0-0.

Budget Items:

- a) Theresa went over the General Fund Revenue with the BOS and Budget Committee with Vern explaining the Veterans Reimbursement, Tree Growth and the LD1 Cap. Vern is hoping that we will know what the State cuts might be by Town Meeting, but the Legislators are still going over this. Vern said that with the current calculations we will be over our LD1 Cap by \$19,731.96. **Rick Gray, Jr. made a motion to approve the total projected Revenue Budget in the amount of \$1,017,840.00 seconded by Ronnie Brann and approved 5-0-0.** On the Budget Committee side, **Tom Reed made a motion to approve the total projected Revenue Budget in the amount of \$1,017,840.00 seconded by Clarence Smith and approved 8-0-0.** Tom

Reed made a motion to adjourn the Budget Committee Meeting at 7:00 p.m. seconded by Shellie Nichols –Adams and approved 8-0-0.

Preliminary 2014 State Valuation:

Vern handed out a letter of the 2014 State Valuation. He said that even though the numbers look good, it is a decrease from last year. The town-wide market value has declined by 3% which on an average of our assessments is 6% greater than market value but still within the State Mandated Guidelines. The average ratio is 106% and our quality rating is 8.

Old Business: None.

New Business: None.

Town Manager's Items:

- a) **Bridge Inspection Report:** The inspectors usually pick and choose the bridges they inspect and usually only do it every two (2) years.
- b) **Sign for Upcoming Events:**
- c) **Gold Prospectors Key Request:** They have a request to have an alternate person pick up the key for the club. Theresa would like to allow them to have a yearly "contract" where they sign once for the key as they meet 5 months a year here. They have also volunteered to buy some extra tables for us to have upstairs.
- d) **Proposal from Pete Kelly:** Pete is offering sand at \$3.00 per yard if we haul it. Theresa said by figuring the staff time, truck time and wear and tear and fuel prices it would some "savings" without figuring in the cost of an excavator to pile and compact it into the shed as our backhoe is not large enough.
- e) **Burial Schedules:** Tom Reed said that he would like to see burials begin after May 10th to give the ground a chance to recover from the winter.
- f) **Year's Survey:** The office staff has been keeping a record for a year now on how many customers are coming in from 7:00 p.m. to 8:00 p.m. on Tuesday evenings.
- g) **Complaints:** Theresa said that at the Staff Meeting this morning it was reported that we are still receiving complaints about having to show Driver's Licenses when writing checks. The BOS says that it still stands.
- h) **Ordinance Copies:** Theresa would like to know how many copies of each ordinance she should have for the Public hearing. The BOS said they feel 25 copies should be enough.
- i) **RSU # 12 Withdrawal Ballot Samples:** Theresa said that we can do 20-25 copies and if we need more she can run down and make more copies.

Selectmen's Items:

- a) Tomorrow evening there will be a "meeting" here to discuss what will be discussed at the Public Hearing regarding the withdrawal from the RSU #12. This will not be an official meeting but rather an informal gathering. Tom said that he would like to see a School Committee in place before we even go through the withdrawal. Theresa will check with the RSU to see what the guidelines would be.
- b) Dan Gordon asked about the sign for out front. He has gotten information for one type of sign and Theresa also has looked into one for a price of \$362.00. This has been placed on hold for now.

Chairman Ray Bates adjourned the meeting at 8:32 p.m.

These minutes were approved by the Board of Selectmen on May 7, 2013 with the following amendments:

Correction of the date on the footer.

The next Regular Board of Selectmen's Meeting will be on May 7, 2013 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Debbie French
Secretary to the Board of Selectmen