



MINUTES OF THE SPECIAL BOARD OF SELECTMEN'S MEETING  
**MARCH 4, 2014**  
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members Present:** Ray Bates, Dan Gordon, Richard Gray, Jr. and Jonathan Adams (arrived at 6:43 p.m.) Ronnie Brann was absent from the meeting.

**Public Attending:** Tom Reed, Jeff Frankel, Tom Squiers, Ray Chavarie, Carol Chavarie, Loudon Chavarie, Dennis Strout, Kevin Ready, Arthur Strout, Charles Ferguson and Erskine Student, Emily Ferguson.

**Employees Attending:** Theresa Haskell (*Town Manager*) and Debbie French (*Secretary to the Board*).

**Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.**

**Public Comment:**

- a) Windsor Withdrawal Update: Tom Squiers, Chairman of the committee said that they have reached the point where they need counsel. Daniel Stockford of Brann & Isaacson is willing to represent Windsor and in fact has been helping Monmouth & Palermo and is very knowledgeable with the RSU Withdrawal process. Tom said that Daniel has noted that if there should be a conflict with him representing Palermo and Windsor then Palermo would be the town he would represent. Ray Bates said that he does not believe that there would be any conflict. RSU # 2 (Hall Dale) is very willing to work with us and will even send a bus for our students' transportation. The school of choice will stay in place. Tom is looking for the BOS to approve Tom signing the contract with Brann & Isaacson. **Rick Gray Jr. made a motion to approve the signing of the contract with Daniel Stockford from Brann & Isaacson by Tom Squiers seconded by Dan Gordon and approved 3-0-0.**
- b) Ray Bates discussed a possible situation on school salaries.

**2014-2015 Municipal Budget:**

- a) Theresa went over the Fire Station Budget for Operations which totals \$39,200.00 and asked why the increase. Kevin Ready, treasurer of the WVFD and Fire Chief Arthur Strout explained the increases they have faced. Kevin said that the WVFD raised and used \$4,200.00 to help with the expenses.
- b) Chief Arthur Strout said that he has a pumper that is 26-27 years old. The recommendation is that the pumpers be retired at 25-years. He would like to take \$45,000.00 out of the reserve and then borrow \$320,000.00 to purchase a new pumper truck. This would make the estimated payments at \$40,000.00 per year. Ray asked what is so special about this truck ... Arthur said that it is for rehab just like the other truck. There was much discussion over the details.
- c) Windsor Rescue Budget – Operation Budget totals \$4,000.00.
- d) Theresa went over a few other changes that the BOS had suggested.

**Town Manager's Items:** None.

**Selectmen's Items:** None.

**Chairman Ray Bates made the motion to adjourn the meeting to a time certain seconded by Jonathan Adams and approved 4-0-0 at 8:08 p.m.**

➔ (Debbie French taking Minutes)

**Chairman Ray Bates re-convened the meeting on March 11, 2014 at 7:41 p.m.** Jonathan Adams arrived at 8:34 p.m.

**Members Present:** Ray Bates, Dan Gordon, Richard Gray, Jr., and Ronnie Brann.

**Public Attending:** Tom Reed, Ray Chavarie, Carol Chavarie, Dennis Strout, Kevin Ready and Arthur Strout.

Fire Chief Arthur Strout said that they still want to stick with the truck that they talked about last time. Arthur went over three different scenarios for the purchase of this truck. Much discussion!

➔ (Theresa Haskell taking Minutes @ 8:16 p.m.) Jonathan Adams arrived at 8:34 p.m.

Theresa went through all the Articles with the BOS as follows:

<b>Article # Article Name</b>	<b>Motion Made By:</b>	<b>Motion Seconded By:</b>	<b>Motion Amount</b>	<b>Motion Approved</b>
1) Administration	<b>Jonathan Adams</b>	<b>Rick Gray, Jr.</b>	<b>\$273,060.00</b>	<b>4-0-1</b> Ronnie abstained for personal reasons.
2) Elections & Town Meetings	<b>Jonathan Adams</b>	<b>Ronnie Brann</b>	<b>\$7,785.00</b>	<b>5-0-0</b>
3) Abatements & Write-offs	<b>Jonathan Adams</b>	<b>Rick Gray, Jr.</b>	<b>\$10,000.00</b>	<b>5-0-0</b>
4) Cemetery	<b>Ronnie Brann</b>	<b>Dan Gordon</b>	<b>\$43,900.00</b>	<b>5-0-0</b>
5) Planning & Code Enforcement	<b>Rick Gray, Jr.</b>	<b>Ronnie Brann</b>	<b>\$15,150.00</b>	<b>5-0-0</b>
6) General Assistance	<b>Ronnie Brann</b>	<b>Jonathan Adams</b>	<b>\$10,000.00</b>	<b>5-0-0</b>
7) Town Hall	<b>Ronnie Brann</b>	<b>Rick Gray, Jr.</b>	<b>\$43,850.00</b> Added \$200.00 in electricity and \$150.00 in Generator Maintenance	<b>5-0-0</b>
8) Public Safety/ ACO	<b>Ronnie Brann</b>	<b>Jonathan Adams</b>	<b>\$94,509.00</b>	<b>5-0-0</b>
9) Public Works & Public Works Garage	<b>Rick Gray, Jr.</b>	<b>Ronnie Brann</b>	<b>\$364,940.00</b>	<b>5-0-0</b>
10) Major Road Construction	<b>Ray Bates</b>	<b>Ronnie Brann</b>	<b>\$600,000.00</b>	<b>5-0-0</b>
11) Transfer Station	<b>Rick Gray, Jr.</b>	<b>Ronnie Brann</b>	<b>\$111,387.00</b>	<b>5-0-0</b>
12) Capital Expenditures	<b>Rick Gray, Jr.</b>	<b>Ronnie Brann</b>	<b>\$40,000.00</b>	<b>5-0-0</b> BOS voted to take off the \$14,800.00 on the payment for the Pumper Fire Truck to allow the Fire Department to pay for this out of their Reserve Account.

Article # Article Name	Motion Made By:	Motion Seconded By:	Motion Amount	Motion Approved
13) Reserve Funds	<b>Rick Gray, Jr.</b>	<b>Dan Gordon</b>	<b>\$76,000.00</b>	<b>5-0-0</b>
14) MMA/RMS	<b>Ronnie Brann</b>	<b>Rick Gray, Jr.</b>	<b>\$32,725.00</b>	<b>5-0-0</b>
15) Cultural & Recreation	<b>Ray Bates</b>	<b>Ronnie Brann</b>	<b>\$7,200.00</b>	<b>5-0-0</b>
16) Outside Agencies	<b>Ronnie Brann</b>	<b>Dan Gordon</b>	<b>\$3,850.00</b>	<b>5-0-0</b>
<b>Discussion was to vote to approve all outside agencies on the monies they requested with a maximum approval amount of \$500.00 each.</b>				
<b>17) Total Budget Figure</b>	<b>Ray Bates</b>	<b>Rick Gray, Jr.</b>	<b>\$1,734,356.00</b>	<b>5-0-0</b>

**Chairman Ray Bates adjourned the meeting to a time certain at 10:18 p.m.**

→ (Debbie French taking Minutes)

**Chairman Ray Bates re-convened the meeting on April 1, 2014 at 6:09 p.m.**

**Members Present:** Ray Bates, Ronnie Brann, Dan Gordon, Richard Gray, Jr., and Jonathan Adams arrived at 6:09 p.m.

**Public Attending:** Tom Reed, Leticia Moll, Ray Chavarie, Lodin Chavarie, Carol Chavarie, Steve Ball, Beth Choate, Bill Appel, Kevin Ready, Arthur Strout, Joe Bradbury, Jeff Frankel, Bob Holt, Corey King and Cheryl Pratt.

Ray said the BOS previously voted to take \$14,800.00 out of the budget to allow the WVFD to take monies from their Reserve Account but MMA Legal suggested we not do this because this was an original vote by the townspeople to pay this debt from the beginning. This makes the Capital Expenditures & Long term Debt line back to \$54,800.00. **Rick Gray, Jr. made a motion to approve the Capital Expenditures & Long Term Debt Expense Line in the amount of \$54,800.00 seconded by Ronnie Brann and approved 5-0-0.**

MMA does not recommend that the fire Department get a loan on their own as it would be a higher interest rate. A loan would need to be taken out by the town if the article is approved at town meeting. There would need to be a public hearing before the voting on June 10, 2014. Engine 1 which is the truck they would like to replace is 27 years old and needs to pass an inspection of 100% in order to be certified for use. The current inspection runs out in August and Arthur said if it does not pass then we will have to have a Special Town Meeting.

Ronnie Brann asked Theresa how this would affect our taxes. Theresa said that we have one more \$15,000 payment on the newest fire truck and we have two more annual payments of \$40,000 on the Fire Station. If we add the requested fire truck to the budget we would be looking at an increase of .2 mil rate. Ronnie said that he has been busy researching fire trucks ... cost, life span etc. He wanted the fire Department to know that even though he is not in favor of a new truck at this time that he has nothing but good to say about the Windsor Volunteer Fire Department. He said he will not vote yea or nay but thinks that the townspeople should be able to vote on it. Rick Gray, Jr. said that he would like there to be two options for the people to vote from. There was much discussion.

Kevin Ready said that Engine 1 does not go to the fire but goes to the hydrant so the firefighters cannot use it as a rehab unit. If this truck was replaced then the new truck would go to the fire and Engine 2 would go to the hydrant. Ray Chavarie said at this point they can assess the fire fighters condition and decide if they can go back to the fire or if they need to rehab for a while, but there is no room for them to get warmed/cooled during the rehab time. This new truck would allow them to assess the firemen and still have room for other firemen to be able to rehab in a warmer/cooler unit.

Jeff Frankel said he feels that the BOS should take the leadership on this and not put it to referendum. Ray Bates said that he disagrees and that this should be a voter's decision. Ronnie Brann said that he would like the Budget Committee Members to say what they feel on this before the BOS made any motions. The committee's general feeling was to wait on purchasing a new truck until the money is there and/or the other WVFD loans are paid off. **Ronnie Brann made a motion to pay off the debt we have right now and reassess after this year with the BOS working more closely with Arthur and be on top of this seconded by Jonathan Adams and approved 5-0-0.** Theresa said that she and Rick are looking to see if the CMP and Natural Gas Lines can give a good donation towards a new fire truck that if not enough to buy one outright the monies could go into the Fire Truck Reserve for one.

Theresa went over the revenue side of the budget explaining each line item for them. **Rick Gray, Jr. made a motion to approve the Total General Fund Revenue Line in the amount of \$842,778.00 seconded by Ronnie Brann and approved 5-0-0.**

→ (Theresa Haskell taking Minutes @ 7:30 p.m.)

**Bob Holt called the Budget Committee Meeting to order at 7:37 p.m.** The Budget Committee Members were present for the BOS Meeting so all they had to do was vote on the items which Theresa recorded. **Tom Reed made a motion to approve the Capital Expenditures Debt in the amount of \$54,800.00 seconded by Jeff Lauder and approved 7-0-0.** Theresa told the committee that they would need to meet one more time on April 15, 2014 at 6:00 p.m. **Bob Holt adjourned the Budget Committee at 7:53 p.m.**

**Ray Bates adjourned the BOS to a time certain at 7:54 p.m.**

These minutes were approved by the Board of Selectmen on **June 3, 2014 as written.**

Respectfully Submitted,

Debbie French  
Secretary to the Board of Selectmen

Respectfully Submitted,

Theresa L. Haskell  
Town Manager