



MINUTES OF THE BOARD OF SELECTMEN'S MEETING
MARCH 26, 2013
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Ray Bates, Dan Gordon, Ronnie Brann, Richard Gray, Jr. and Jonathan Adams.

Public Attending: Carol Chavarie, Ray Chavarie, Tom Reed, Paul Koenig of the Kennebec Journal, Mary Ellen Peaslee, Beth Choate, and Dick Avery.

Employees Attending: Theresa Haskell, (*Town Manager*), Tim Coston (*Transfer Station Attendant and Backup ACO*) and Debbie French (*Secretary to the BOS*).

Ray Bates called the meeting to order at 6:01 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes:

Ronnie Brann made a motion to approve the Minutes dated 3-12-13 as read seconded by Dan Gordon and approved 5-0-0.

Public Comment: None.

Public Works: Keith was absent.

- a) Theresa told the BOS that we are at least \$1,000.00 over budget on PW fuel. Keith's overtime will also be over.
- b) We are all set with the sand and salt lines. The sand shed is about half full now. Theresa said that we should have proposals out by the first of June for sand bids to fill the shed by the end of the fiscal year.
- c) Theresa and Keith met with Corey from Lane Construction and looked at the Griffin Road and Wingood Road which have some bad places in the base that didn't have a good mix and Lane will be good for it!
- d) Theresa and Keith will have bids going out in May and be due back around town Meeting time for Major Road Construction.
- e) There will be more patching that needs to be done.

Transfer Station:

- a) Hopefully Tim will be able to burn tomorrow night.
- b) Most of the cans are under cover now and all the dumpsters other than the plastics dumpster which will be put in place on Monday.
- c) Theresa passed around pictures of the new building for the BOS to review.
- d) Mike from Lincoln County recommended that we paint lines for where the cans will need to be with yellow paint as a guide which Tim will take care of.
- e) Theresa said that a dog kennel would work well for the rigid plastic containers. Tim will check at Knight's Farm Supply on the expense of that.
- f) There is an open space that is for the empty containers to go in when the full ones are being picked up.
- g) It is also recommended that we put a 3" stop bar down so the cans won't roll back. Dick Avery said that 3" would be plenty good enough. Mark Newcomb was recommended for the welding of this. Dick will call Mark on this.

Consideration of Payment Warrants # 40 & # 41: Ronnie Brann made a motion to approve warrants # 40 & # 41 seconded by Jonathan Adams and approved 5-0-0.

Old Business:

- a) **Animal Trespass and Nuisance Ordinance presented from the Planning Board (New:** The BOS discussed this and made amendments. **Jonathan Adams made a motion to approve the ordinance as amended by the BOS seconded by Ronnie Brann and approved 5-0-0.**
- b) **Acceptance of Streets and Ways Ordinance “updated”, presented from the Planning Board:** There was much discussion. **Jonathan made a motion to approve this ordinance as changed by the Planning Board seconded by Ronnie Brann and approved 5-0-0.**

New Business: None.

Town Manager’s Items:

- a) **Foreclosed Property:** Theresa said we have one (1) foreclosed property of land only which is 77 acres and she needs to know if the BOS wants her to put it out to bid or not. **Ronnie Brann made a motion to put this property out to bid seconded by Jonathan Adams and approved 5-0-0.**
- b) **Late Dog List:** There are 45 dogs still un-licensed. Theresa recommends that the Animal Control Officer summons each owner. The BOS is in complete agreement. This will still give each owner 2 more weeks to license their dogs.
- c) **PSAP Contract:** The new PSAP Contract that is due to be signed which is in the Budget for next year. The new contract price \$16,394.00. **Jonathan Adams made a motion to authorize Theresa to sign the contract seconded by Rick Gray, Jr. and approved 5-0-0.**
- d) **Transfer Station Electrical:** Theresa said that we still need electricity and she will be looking into this.
- e) **Voting on April 30th:** Theresa wants to know if the BOS wants to close the office during that voting so the two deputy clerks who are also deputy registrars and residents of the town to work as ballot clerks. Or one can go up and the other cover the front and leave the office open. Theresa recommends the office be open and the office to be closed for the June 11th voting. There was much discussion and it was decided that one will go up on each election and the office will be open both days.
- f) **Cemetery Tree Cutting:** Tom Reed said he and Tom Hawksley went to the North Windsor Cemetery regarding the removal of trees there. It would be a cost of around \$15,000.00. Tom Hawksley said that he is not really that interested in doing the job due to the safety issues. Theresa said that she could put it in the following year’s budget and let the people decide if that’s what the BOS recommends. The BOS agreed that they really don’t have any other choice. Tom Reed suggested an informal poll to be done at the office regarding the cutting of these trees. Ray suggested that we also ask for other tree workers’ opinions and estimates. Ronnie recommended Asplundh Tree Expert Company. He has a number for them which he will give Theresa.
- g) **WVFD Grant:** The Fire Department has received a \$94,000 FEMA Grant and has already drawn a check for their \$4,700.00 share.
- h) **CMP Substation Tour:** On April 1st Theresa, Keith and Vern will be going into the CMP sub-station. Theresa said that they have been very accommodating on running their loads through early in the morning while the temperatures are down.
- i) **Natural Gas Company Contacts:** Theresa met with Rick Bellemare from the gas company. He gave her a good contact list for all those companies working on the new line. He asked for land owners for every property that the line abuts. He also gave her a copy of the letter that they will be sending out to the property owners.
- j) **CMP Brush Cutting:** CMP made a mistake and they will not be doing any tree brush cutting or herbicide in Windsor this year.

Selectmen’s Items:

- a) **Rick Gray made a motion to authorize Ray Bates to sign the Proxy Votes for the Reed Trust Accounts seconded by Dan Gordon and approved 4-0-1 with Ray Bates abstaining.**
- b) **Public Hearings:** Ray said they would like to combine the Withdrawal from the RSU # 12 and the Planning Board Ordinances in one Public Hearing. The 12th of April postings will go up, ad will be put in the KJ on the 13th of April and the Public Hearing will be held on the 20th of April.
- c) **Special Meeting:** There will be a combined BOS meeting and Budget Committee Meeting on April 2, 2013.

Chairman Ray Bates adjourned the meeting at 8:26 p.m.

These minutes were approved by the Board of Selectmen on **4-9-13** with the following amendments: **None.**

The next Regular Board of Selectmen's Meeting will be on April 9, 2013 at 6:00 p.m. at the Town Hall at which time there will also be a Public Hearing regarding the Millard Nickerson Junkyard.

Respectfully Submitted,

Debbie French
Secretary to the Board of Selectmen