



MINUTES OF THE BOARD OF SELECTMEN'S MEETING
DECEMBER 17, 2013
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray, Jr., Ray Bates, Ronnie Brann (arrived at 6:53 p.m.) and Dan Gordon (arrived at 6:37 p.m.). Jonathan Adams was absent.

Public Attending: Tom Reed and Bill Appel.

Employees Attending: Theresa Haskell (*Town Manager*), Tim Coston (*Transfer Station Supervisor and Animal Control Officer*) and Debbie French (*Secretary to the BOS*).

Ray Bates called the meeting to order at 6:18 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes:

Rick Gray, Jr. made a motion to approve the Minutes dated 12-3-13 and 12-9-13 as written seconded by Ronnie Brann and approved 3-0-1 with Dan Gordon abstaining due to being absent for those meetings.

Public Works:

- a) Keith was not able to attend due to plowing.
- b) Theresa said that they are still experiencing problems with Truck # 4. Keith is hoping the repairs he did today will take care of the problem.
- c) Tom Reed said that he had noticed that quite a few people were pushing snow out of driveways into the roads. There was much discussion and Ray said that they will put something in The Hub to address this issue.

Transfer Station:

- a) Another ash can will be hauled off tomorrow. Tim said that Marvin Clark did an awesome job cleaning up around the ash cans.
- b) The old trash trailer that Tim owns is waiting on a transport plate and will be hauled off for him by Jeff Tardiff.
- c) Bill Appel said that the Transfer Station is looking really good!

Public Comment:

- a) The BOS said they appreciated the Fruitcake from Sister Elizabeth from Transfiguration Hermitage.

Consideration of Payment Warrants # 25, # 26 and #27:

Rick Gray, Jr. made a motion to approve warrants # 25, #26 & # 27 seconded by Dan Gordon and approved 4-0-0.

Old Business: None.

New Business: None.

Town Manager's Items:

- a) **Letter from Assessors' Agent, Vern Ziegler:** Vern had two (2) supplemental assessments for the Board of Assessors (BOA) to approve. **Rick Gray, Jr. made a motion to recess as BOS and to convene as BOA at**

7:10 p.m. seconded by Dan Gordon and approved 4-0-0. Rick Gray, Jr. made a motion to approve the two (2) supplemental assessments for Farmland Withdrawal Penalties account # 1166 in the amount of \$637.27 and account #1168 in the amount of \$188.01 seconded by Dan Gordon and approved 4-0-0. Rick Gray, Jr. made a motion to adjourn as BOA and to re-convene as BOS at 7:15 p.m. seconded by Dan Gordon and approved 4-0-0.

- b) Theresa read a letter she received from Rick Drew thanking the BOS, Town Manager & townspeople for allowing him to do the roadside mowing this year. The BOS commented on what a great job he did on the mowing.
- A. Theresa needed to discuss some personnel matters with the BOS so **Rick Gray, Jr. made a motion to go into executive session pursuant to 1 M.R.S.A. § 405 (6) (A) to discuss personnel matters at 7:30 p.m. and to include Town Manager, Theresa Haskell seconded by Ray Bates and approved 4-0-0.** Theresa Haskell will take over the minutes from this point forward for this meeting. **The BOS returned from executive session at 8:51 p.m. Ronnie Brann made a motion to change the Office Hours beginning February 1, 2014 as follows: Monday, Thursday and Friday from 9:00 a.m. to 5:00 p.m. and Tuesday from 9:00 a.m. to 7:00 p.m., seconded by Rick Gray Jr. and approved 4-0-0.**

Selectmen's Items: None

Chairman Ray Bates adjourned the meeting at 8:57 p.m.

These minutes were approved by the Board of Selectmen on **12-31-13 as written.**

The next Regular Board of Selectmen's Meeting will be on December 31, 2013 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Respectfully Submitted,

Debbie French
Secretary to the Board of Selectmen

Theresa L. Haskell
Town Manager