



MINUTES OF BOARD OF SELECTMEN'S MEETING  
**NOVEMBER 4, 2014**  
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members Present:** Ray Bates, Ronnie Brann, Richard Gray, Jr. and Dan Gordon.

**Members Absent:** Jonathan Adams.

**Public Attending:** Tom Reed and Bill Appel.

**Employees Attending:** Theresa Haskell (*Town Manager*) and Tim Coston (*Transfer Station Supervisor and Animal Control Officer*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

**Previous Meeting Minutes:**

**Rick Gray, Jr. made a motion to approve the Minutes dated 10-21-14 as written seconded by Dan Gordon and approved 4-0-0.**

**Public Comment:** Rick Gray, Jr. appreciates the assistance from Ronald Brann for getting him out of the ditch this past Sunday. Bill Appel said he was proud of the Public Hearing at the school. He said it was handled very well and wanted to thank the Town of Windsor's Board of Selectmen.

**Public Works:** Theresa said this past storm received 6" of snow in one part of the town and 12" in other areas. Theresa said we were down a truck because we haven't received Truck #2 back yet. They had said it would be here before November 1<sup>st</sup> but it did not arrive as planned. They are now saying the truck will be back on Thursday of this week. Keith also got stuck with his truck and Ronnie pulled him out. Ronnie said Keith needs to have a tow chain in his truck. There were a lot of areas where trees came down and people had no power. We also had to close certain roads until CMP could come in and take care of the lines. Keith had extra help to clean up the debris and trees in the roads.

**Transfer Station:**

- a) Transfer Station Improvement Updates. Theresa said we only have \$69,333.07 left in the budget before tonight's warrant. It looks like we are going to be under-budgeted and it looks like we may have to wait on paving the area.
- b) Transfer Station Monthly figures for October, 2014. We are down \$1,322.70 for the first 4 months.

**Animal Control Officer:** Tim said he has a rooster in his possession. Does anyone want one? Tim said the beaver issue is good.

**Consideration of Payment Warrants #20 and #21:**

**Rick Gray, Jr. made a motion to approve warrants #20 and #21 seconded by Dan Gordon and approved 4-0-0.**

**Old Business:** None

**New Business:** None

## Town Manager's Items:

1. Letter from Assessor's Agent, Vern Ziegler. **Rick Gray, Jr. made a motion to suspend as Board of Selectmen and convene as Board of Assessor's at 6:32 p.m., seconded by Dan Gordon and approved 4-0-0. Rick Gray, Jr. made a motion to approve the abatement recommended by the Assessor's Agent, Vern Ziegler, on Lloyd C. and Claudette Williams in the amount of \$3.90 for an Error in Building, seconded by Ronnie Brann and approved 4-0-0. Rick Gray, Jr. made a motion to adjourn as Board of Assessor's and reconvene as Board of Selectmen at 6:36 p.m., seconded by Dan Gordon and approved 4-0-0.**
2. Theresa said she and Tom Reed met with Tim Basham about a quote on removing three trees. (Two trees in North Windsor Cemetery and one tree in Resthaven Cemetery). Talking with Tim Basham he recommends we look into moving cemetery stones out of the way before removing the trees. This can be done as long as we have good documentation. He also recommended we remove the fence and talk with the neighbors and get written permission to see if we can drop the two trees in the North Windsor Cemetery and then remove them after. He did say he would recommend we trim some of the trees going into the cemetery. There is one large stone in the cemetery that would be very hard to go around. He also recommends that we wait until the ground is harder before going in to remove these. The one that is in Resthaven Cemetery can be taken down but he recommends that we remove part of the fencing and we would also need to trim the trees along the fence to get the equipment in there. He said he would charge \$150.00 an hour for the tree climber and his guy. We would have to pay for the piece of equipment that would go in there because it could be a certain amount of hours and each tree is different. We do have one stone that may need to be moved also.
3. Theresa handed out the 3 Month Budget for the 2014/2015 Fiscal Year for the Board to look at and ask any questions.
4. Theresa said at the last Board of Selectmen's Meeting Jeremy St.Onge said he would like to be on the Budget Committee. Theresa has the oath papers if they are interested in appointing him. **Rick Gray, Jr. made a motion to appoint Jeremy St.Onge as a Budget Committee Member with a term to be effective through June 30, 2017, seconded by Ronnie Brann and approved 4-0-0.**
5. Theresa has talked with Simplex Grinnell about moving the Security System to a different place and updating it. Simplex Grinnell was able to decrease the original price down \$717.00. The total quote is now \$3,158.00. Theresa said she called and discussed this with all five Board of Selectmen and would like to have the Board vote to approve the new quote amount of \$3,158.00 to Simplex Grinnell and have them do the work before Thanksgiving Week. Theresa also has talked with Simplex Grinnell about getting a quote on security cameras and is waiting for this quote to come in. **Ray Bates made a motion to approve the \$3,158.00 contract that Theresa has already previously signed to Simplex Grinnell, seconded by Ronnie Brann and approved 4-0-0.**
6. Street Lights. Theresa asked if the Board is interested in putting in a street light here at the Town Office out in front of the main porch. We have two upper lights in the corner of the building and when we have to fix these or change a light bulb we have to hire someone with a lift which usually costs \$150.00 to rent and then pay for them to fix it. CMP has given us a price to put the street light in for about \$12.00 a month. This would mean we wouldn't have to worry about maintenance and the light would come on at dusk and go off at dawn. They would also be responsible for all maintenance on it. The Board members decided to hold off right now and think about it.
7. Transfer Station/Public Works Gate. Theresa said there is still work to be done before we can put the gate in. We still need to have the power switched over and then we will need to dig up the road and pour cement. It is getting later in the year and we don't have much time. The Board said to wait until next year.
8. Choate Road Paving and the Barton Road fix. The Board of Selectmen decided to wait until next year because it is getting late in the year. Corey from Lane Construction was going to send Theresa an email indicating what they recommend but she has never received anything. Theresa said we will need to have them pave the ground butt joint areas.

**Selectmen's Items:** Ray asked about the Tax Property that we have for sale to see where we are at. Theresa said it was in the paper over the weekend and bids will be opened on December 2, 2014.

**Chairman Ray Bates adjourned the meeting at 7:40 p.m.**

These minutes were approved by the Board of Selectmen on **November 18, 2014 as written.**

**The next Regular Board of Selectmen's Meeting on Tuesday, November 18, 2014 at 6:00 p.m. at the Town Hall.**

Respectfully Submitted,

Theresa L. Haskell  
Town Manager