



MINUTES OF THE BOARD OF SELECTMEN'S MEETING
OCTOBER 8, 2013
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Dan Gordon, Richard Gray, Jr., Ray Bates, Ronnie Brann and Jonathan Adams.

Public Attending: Tom Reed.

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Tim Coston (*Transfer Station Supervisor and Back-up Animal Control Officer*) arrived at 6:27 p.m. and Debbie French (*Secretary to the BOS*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes:

Rick Gray, Jr. made a motion to approve the Minutes dated 9-24-13 as written seconded by Ronnie Brann and approved 4-0-1 with Jonathan Adams abstaining because he was not at that meeting.

Public Comment: None.

Public Works:

- a) Keith said they have been cutting brush on the Ingraham, Sampson, Legion Park & Wingood Roads.
- b) Keith did patching on the Hunts Meadow, Melaney, Erskine, Legion Park and Crosby Roads. Keith also had to fix the end of the Maxcys Mill Road by filling in a big hole with dirt.
- c) Hole has been done in back of building for the footings and the footings are all poured. The walls are ready to be poured tomorrow. The metal was removed from the back of the building today. Dig Safe marking has been done for the Transfer Station parking lot where they are going to put the power lines underground.
- d) Paving will begin tomorrow starting with the Choate Road.
- e) Road Maintenance Budget – Keith's budget will be very minimal from now to June and he still needs to buy a lot more gravel for ditches and driveways. Much discussion. The BOS must decide tonight whether or not to pave a little wider on the Barton Road. **Ronnie Brann made a motion to approve the \$6,577.10 to have the Barton Road on the South Belfast Road end from 18' wide to 20' wide seconded by Dan Gordon and approved 4-0-1 with Jonathan abstaining due to the fact that he works for Pike.** Ronnie said that next year we need to have an October 1st deadline for all paving.

Transfer Station:

- a) Tim said he got hold of Minute Man signs and ordered some new signs. Will also have ACO signage at the TS letting people know when dog licenses are due.
- b) Rick asked about the ash pile. Tim & Theresa took pictures and sent them over to Mark Thompson at Waste Management. Mark gave Theresa information on how to go about getting rid of the ash pile. We will need to take a composite sample of the ash and send it to the lab. It will have to be approved before they can truck any ash to Norridgewock.
- c) Monthly Figures: 1st quarter is only down \$351.20 this year.

- d) Wiring for new service between the TS and PW. Dan Finley said that they need to have at least 250 feet of the wiring. Dan said that he could do the whole project for \$2,475.00. Much discussion!
Ronnie Brann made a motion to have Finley's Electric complete the Transfer Station electrical project as proposed in the amount of \$2,475.00 seconded by Jonathan Adams and approved 5-0-0. Theresa is looking for the date of October 21, 2013. In the meantime Tim has no lights on Wednesday evenings. Much discussion. Keith will let the TS borrow his small generator for lights.
- e) Once the PW building is completed we will no longer need the Port-a-Potty. The town owns this and will keep it but not have it in use. Much discussion.

Consideration of Payment Warrants # 15 & # 16:

Ronnie Brann made a motion to approve warrants # 15 & # 16 seconded by Rick Gray, Jr., and approved 5-0-0.

Old Business: None.

New Business: None.

Town Manager's Items:

- a) 3-Month Budget: We have spent 14.99%
- b) Appointment Paper on Tim Coston as new Animal Control Officer: **Jonathan Adams made a motion to approve Timothy Coston as the new Animal Control Officer seconded by Ray Bates and approved 5-0-0.**
- c) Tim is the ADC and said that there is still one smart beaver that he has seen go over the trap and around the trap. He is working on trying something else to get him.
- d) Town-owned trailer: Tim said he would have Waste Management check the area that the demo trailer needs to go. **Ray Bates made a motion to extend the tearing down of the trailer located at 579 Ridge Road, Windsor Maine with the cleanup to satisfy the previous tax obligation by the Town to be done within a month; weather permitting seconded by Dan Gordon and approved 5-0-0.** Tim asked if the property owner was willing for Tim to clean up additional stuff if he could throw it into the container. The BOS said yes as long as the owner pays for it.
- e) Bill Appel was asking if the Town had tables that they would loan out for a sale at the school for the PAWS Group. The BOS said the tables were donated and have not been loaned out before and we are not loaning them out in the future either.
- f) Contract for Assessing Services with Vern Ziegler: **Jonathan Adams made a motion to accept Vern Ziegler's contract as written for the 2013-2014 Assessing Year seconded by Ray Bates and approved 5-0-0.**
- g) At 7:44 p.m. **Jonathan Adams made a motion to suspend as BOS and to convene as BOA seconded by Dan Gordon and approved 5-0-0.**
 Abatements: **Ronnie Brann made a motion to approve and sign the eight (8) abatements totaling \$641.52 as provided by the Assessors' Agent seconded by Rick Gray, Jr., and approved 5-0-0.**
 BOA – Supplemental Tax Bill: **Ronnie Brann made a motion to approve and sign the Supplemental Tax Warrant for Personal Property as provided by the Assessors' Agent in the amount of \$36.96 seconded by Rick Gray, Jr., and approved 5-0-0.**
 2013 Municipal Valuation Return: **Jonathan Adams made a motion to approve and sign the 2013 Municipal Valuation Return seconded by Ray Bates and approved 5-0-0.**
 At 7:55 p.m. **Jonathan Adams made a motion to adjourn as BOA and to reconvene as BOS seconded by Ray Bates and approved 5-0-0.**
- h) Class – Signs, Stripes & Speed Limits: This is a mandatory class for Keith and Theresa to attend for their Road Scholar Certificates and is only available every 3-4 years. The class is on November 5th which is Election Day and there is a scheduled BOS Meeting for that night. Angela will be upstairs with

Sarah and Debbie will need to be out front with Ina. The BOS Meeting agreed to have Theresa and Keith attend the class and also re-scheduled the BOS Meeting to Monday night the 4th.

- i) Generator: Theresa said that she is waiting on a price for a generator that she saw at the Fryeburg Fair. This is a Kohler Generator which is what we were looking at before at a price we could not do. There was much discussion.

Selectmen's Items:

- a) Rick asked about the letter he had received from Senator Chris Johnson indicating that he was looking for suggestions or comments regarding issues the BOS may have within three (3) days. Rick asked how this can happen when the BOS only meets every two (2) weeks. He will be sending Chris an email suggesting that he give the towns at least one (1) month.
- b) Ray asked about the rat traps and Theresa said that they are still catching a few and everything is going well.
- c) Ray said that the RSU Withdrawal Committee continues to meet and they should have a draft proposal next week. They have also mailed out seven (7) letters to different high schools for the possibility of a School of Record Contract.

Chairman Ray Bates adjourned the meeting at 8:25 p.m.

These minutes were approved by the Board of Selectmen on **October 22, 2013** as written.

The next Regular Board of Selectmen's Meeting will be on October 22, 2013 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Debbie French
Secretary to the Board of Selectmen