



MINUTES OF BOARD OF SELECTMEN'S MEETING
OCTOBER 21, 2014
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members Present: Ray Bates, Ronnie Brann, Jonathan Adams, Richard Gray, Jr. and Dan Gordon.

Members Absent: None.

Public Attending: Tom Reed, Heather King, Christa Johnson, Jenn Richardson, Allison Whynot, Jeremy St. Onge, Steve Savage, Linda Farwell-Simmons, Nicholas Waldron, Dale Waldron, Robbi Portella, Tom Toner & Debbie Waldron.

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Tim Coston (*Transfer Station Supervisor and Animal Control Officer*) and Debbie French (*Secretary to the BOS*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Ray Bates opened the Public Hearing for the General Assistance 2014 & Adoption of Appendix (B&C) at 6:01 p.m. The BOS went over the new amounts and **Ronnie Brann made a motion to accept and approve the 2014 General Assistance and Appendix (B&C) seconded by Rick Gray, Jr. and approved 5-0-0.** Ray Bates asked if there were any comments and being none he closed the Public Hearing at 6:06 p.m.

Previous Meeting Minutes:

Rick Gray, Jr. made a motion to approve the Minutes dated 10-7-14 with the correction of adding an "s" on "driver" under Public Works (d) seconded by Ronnie Brann and approved 5-0-0.

Ray Bates presented Nicholas Waldron, Dale Waldron & Debbie Waldron with the Spirit of America Award on behalf of the BOS for their service to the Town of Windsor.

Public Comment:

a) Heather King said that had she known earlier that there was an opening on the Windsor RSU 12 Board she would have come forward sooner. She told the BOS that she has a background in education and would like to serve on this board. Linda Farwell-Simmons said that she is in support of Heather as a Windsor RSU 12 Board Member and had a list of written comments from the Windsor School Staff in support of Heather. Ray asked Heather if anyone in her immediate family works for RSU 12 and Heather said no. Town Manager, Theresa Haskell said that since Tom Toner's wife was on the RSU 12 staff at the time they appointed him to the Windsor RSU 12 Board his appointment was null and void. Rick Gray, Jr. asked Heather where she stands on the question of Windsor's Withdrawal from the RSU 12 and Heather said that she really doesn't know at this time since she needs to have more information on this matter. Much discussion!

Tom Toner spoke up and said that he still wants his name in for the position on the Windsor RSU 12 Board. (Tom's wife has now resigned from the school).

As of yet we do not know the cost of withdrawing from the RSU because there are too many variables. We know that if we remain in the RSU our costs will go up 25% for each of the next two (2) years.

Theresa told the BOS that we have here two (2) people interested in serving on the RSU 12 Board. The new board member will be helping to create the new budget if we do not pull out. Someone in the audience said

that Tom Toner has a lawsuit against the RSU and when asked if he did Tom said that he will fight for his kids to make sure that they are safe. Ronnie asked Tom if it is his intent to file a lawsuit and Tom said that they do have a lawyer. Ronnie said that it's a conflict of interest if he is planning on a lawsuit. **Ronnie Brann made a motion to appoint Mary Heather King to the Windsor RSU 12 Board seconded by Rick Gray, Jr. and approved 5-0-0.**

- b) Theresa told the audience that there are other boards/committees that also have open seats such as the Windsor Educational and Reed Fund Committee and the Budget Committee. She explained that the Educational Fund is a committee of five (5) and requires a member from the Windsor School, a Board of Selectmen member and the Town Treasurer in addition to 2 townspeople. Christa Johnson said that she is willing to serve on this committee. **Rick Gray, Jr. made a motion to appoint Christa Johnson to the Windsor Educational Foundation and Reed Fund Committee seconded by Dan Gordon and approved 4-0-1.** Ronnie Brann abstained because he is the chairman of that committee.
- c) Jeremy St.Onge said that he is willing to serve on the Budget Committee and Theresa said that we will need to find out from Town Clerk, Angela Hinds what positions are open on that committee ... whether they are alternate or regular member seats.
- d) Tom Reed said that there are some townspeople who will not come to vote because they cannot do the stairs and don't like the lift. Theresa said that they could vote by absentee ballot if they so wished.

Public Works:

- a) Road Supervisor, Keith Hall said that the scales are coming this Thursday for the Transfer Station and that Avery Glidden will be there with his crane to set them in.
- b) The 2003 International has a head gasket problem which will cost approximately \$8,000.00 to fix. The parts should be in tomorrow and the garage should have the truck ready next week. Theresa told the BOS that this will put that line item over budget but with not having a spare truck we must get it fixed.
- c) Ronnie Brann said that Keith does a very good job budgeting the time of our hired drivers. If Keith knows that a storm is going to put him into overtime he will always try to be able to have the part-time drivers get the time and save the town money.
- d) Ronnie asked Keith if all the shoulders will get done. Keith said that the shoulder machine is on the truck being repaired and that the only way he can get the shoulders done is if there are a couple of really good days after the truck comes back.
- e) Keith said that the Melaney Road is reclaimed and the shoulders have been done. The Choate Road still needs to be paved and the shoulders still need to be done including the driveways.
- f) The hopper on the one ton had to be replaced.
- g) They have worked on the Doyle Road and turned it mostly back to a dirt road with donated gravel. They also widened the road where the trucks have to turn around.
- h) Keith fixed the Taylor Road where L.E. Meyers was supposed to. He said that the pipeline company did fix the Maxcys Mill Road dips last Friday.
- i) There was much discussion on the gate for Public Works and Transfer Station on types, cost, etc. and Ronnie Brann said that he doesn't see the gate getting done this year.
- j) Tim Coston asked if the sand is going to be in the middle of the Transfer Station area again this year. Keith said it would probably be better to put it over by the banking with jersey barriers. Keith said he would ask Avery Glidden if he had any we could use and Ronnie said that if Avery doesn't, then maybe Arthur might have some we can borrow. The sand will be available to townspeople during Transfer Station hours of operation.

Animal Control Officer Items: None.

Transfer Station:

- a) Transfer Station Supervisor, Tim Coston said that as mentioned above, the scales are coming this week and that the power has been run for them.
- b) Theresa has talked with Moe Belanger about getting a price for the flooring for the scale house.

c) Tim reported that he got the woodpile burned.

Consideration of Payment Warrants #18 and #19:

Ronnie Brann made a motion to approve warrants #18 and #19 seconded by Dan Gordon and approved 5-0-0.

Old Business: None.

New Business: None.

Town Manager's Items:

- a) Theresa sent the CMP Corrective Easement and Deed from 4-23-10 to Rick to look over. Rick was able to get pictures of what was covered in the corrections and confirmed that all the references are now correct. **Jonathan Adams made a motion to give Theresa Haskell permission to sign the CMP Corrective Easement and Deed from 4-23-10 seconded by Dan Gordon and approved 5-0-0.**
- b) Theresa had a letter from Tax Assessors' Agent, Vern Ziegler for an abatement and the Municipal Valuation Return 2014. **Jonathan Adams made a motion to recess as the BOS and to convene as the Board of Assessors at 8:14 seconded by Dan Gordon and approved 5-0-0.**
Jonathan Adams made a motion to accept the Municipal Valuation 2014 seconded by Ronnie Brann and approved 5-0-0.
Ronnie Brann made a motion to approve the abatement to Reginald R. St.Amand, Jr. in taxes in the amount of \$521.30 seconded by Rick Gray, Jr. and approved 5-0-0.
Jonathan Adams made a motion to adjourn as Board of Assessors and to reconvene as BOS at 8:24 p.m. seconded by Ray Bates and approved 5-0-0.
- c) Theresa said she has the Waste Management Contract for 7-1-15 through 6-30-20. She said the first year prices would be the same but said that this does not have to be discussed tonight. The BOS said to table this to a later date.
- d) Theresa has a poverty abatement for the BOS to look over. She gave each one of them a sealed envelope marked Poverty Abatement 2014-1. This will be decided at the December 2, 2014 meeting.
- e) The Food Bank Committee has asked if it would be possible to purchase items in bulk for the Food Bank from Sam's Club with the town's exempt status and then reimburse the town. **Ronnie Brann made a motion to approve allowing the Windsor Food Bank to use the Town of Windsor's exempt status to purchase items in bulk from Sam's Club and then reimburse the town for those purchases seconded by Dan Gordon and approved 4-0-1.** Rick Gray, Jr. abstained due to the fact that his wife is head of the food bank. Theresa said the Food Bank also has money in their improvement account and thinks that they should consider having a sign made for the Food Bank, painting the door and also staining & fixing the porch area. Rick said he would discuss this with his wife.
- f) The town has been given a property from landowners now living out of state. In order to accept this property the taxes would have to be written off for the last three years in the amount of \$1,379.01. **Ray Bates made a motion to accept the gift of the property seconded by Ronnie Brann and approved 5-0-0. Ray Bates made a motion to apply the write-off amount of \$1,379.01 seconded by Dan Gordon and approved 5-0-0. Rick Gray, Jr. made a motion to approve Ray Bates as the Chairman of the BOS to sign the Transfer Tax Form seconded by Dan Gordon and approved 4-0-1.** Ray Bates abstained as he is the one being approved to sign. After all the paperwork is completed an ad will need to be put in the legal section of the Kennebec Journal for the sale of this property. Ronnie stated that the town is not in the business of making money but does need to be able to have all costs covered. Debbie will have the ad put in either this coming Friday and Saturday or the next.
- g) The Windsor Rescue will be looking for additional funding in the next budget to allow them to purchase a new vehicle.

- h) Theresa said that the Transfer Station slab/wall work went over by \$1,500 which has not been paid yet. **Jonathan Adams made a motion to approve the writing of a manual check to Avery Glidden in the amount of \$1,500.00 for additional concrete work seconded by Dan Gordon and approved 5-0-0.**
- i) The Building Use Policy needs to be updated.
- j) Med Tech LLC said that the CDC has contacted them regarding Ebola Kits. Do we want to purchase some Ebola Kits from them? The BOS said to give the letter to Windsor Rescue Director, Ray Chavarie to see if Rescue wants to order some of these.

Selectmen's Items:

- a) Ray said that the RSU Withdrawal Committee had sent a letter to the lawyer in regards to the school buses if we withdraw. The lawyer said that the buses listed in the agreement are the only ones we are responsible for, if the RSU buys new buses we would not be responsible to pay for the new ones as they are not part of the signed agreement

Chairman Ray Bates adjourned the meeting at 9:08 p.m.

These minutes were approved as written by the Board of Selectmen on **November 4, 2014.**

The next Regular Board of Selectmen's Meeting on Tuesday, November 4, 2014 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Debbie French
Secretary to the Board of Selectmen