



**MINUTES OF PLANNING BOARD MEETING
Monday, November 5, 2012
WINDSOR TOWN OFFICE**

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Planning Board Members.

Members present: Carol Chavarie, Tom Reed, Scott Farwell, Carolyn Perry and Bill Appel.

Members absent: Tom Squiers and Jerry Nault

Others Present: Town Manager Theresa Haskell

Call to Order

The meeting was called to order at 7:00 p.m. by Board Chairperson Carol Chavarie.

Previous Meeting Minutes, Consideration & Action

Scott Farwell moved that the minutes from the October 1, 2012 Planning Board meeting be accepted as written. Carolyn Perry seconded, approved, 5-0.

Public Comment—No public comment.

New Business—No new Business.

Unfinished Business

Street and Ways Ordinance—Town Manager Theresa Haskell commented that the Board of Selectmen would like to have Windsor's Streets and Ways Ordinance changed to clarify the Town's and the property owner's various responsibilities for driveway entrance culverts. The BOS requested that the Planning Board review and update the entire Streets and Ways Ordinance, including the section on driveway entrance culverts. After much discussion, the Planning Board decided that since the entire ordinance was to be reviewed they would ask the Town Manager to contact KVCOG and request that someone from that organization attend the next Planning Board meeting and assist.

Domesticated/Non-Domesticated Animal Ordinance—The Selectmen have requested the Planning Board to investigate writing and proposing for review and possible adoption a Domesticated and Non-domesticated Animals Ordinance. The Planning Board decided to ask KVGOG for assistance with this task also.

Adjournment

The meeting was adjourned at 8:25 p.m.

The next Planning Board meeting will be held on Monday, December 3, 2012 at 7:00 p.m.

Respectfully Submitted,
Scott Farwell, Secretary