



MINUTES OF SELECTMEN'S MEETING  
**TUESDAY, JANUARY 3, 2012**  
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Jonathan Adams, Ronnie Brann, Rick Gray and Marty Dow. Ray Bates was absent.

**Public Attending:** Tom Reed, Ken Young, Carol Chavarie, Beth Choate, Claude Cloutier, Mike Cloutier, Rich Silkman, Mark Isaacson and Clarence Smith.

**Employees Attending:** Theresa Haskell (*Town Manager*), Tim Coston (*Transfer Station Attendant*), and Debbie French (*Secretary to the Board*).

**Rick Gray called the meeting to order at 6:00 pm with the Pledge of Allegiance.**

**Previous Meeting Minutes, Consideration & Action:** Marty Dow made a motion to approve the Minutes from December 20, 2011 as read seconded by Jonathan Adams and approved 4-0-0.

**Public Comment:**

- 1) Rich Silkman, a Principal from the Kennebec Valley Gas Company made a presentation showing two routes they would be interested in for laying a natural gas line. The first choice for a route would be going from Richmond to Madison and the second choice would be from Windsor to Augusta and then on to Madison. At this point they are getting negative feedback from Richmond and they are scheduled for meetings with other towns this month into March. Farmingdale has turned them down, but Augusta, Oakland and Fairfield have approved the first reading. They would also be asking for a TIF (Tax Increment Financing) Agreement with each town which would consist of a term of 15 years with Property Tax Revenues as follows: Years one through ten 80% returned to KVGC and years eleven through fifteen 60% returned to KVGC. The key users of this pipeline would be Huhtamaki, SAPPI and Madison Paper. "Selected Secondary Users" would be Colby, Hannaford, Maine Health Care, State of Maine, the Augusta Mall and the University of Maine-Augusta along with other commercial and residential users. However, Windsor residents would not be able to be users, the reason being that Windsor will have a 10" pipe that would have to be branched off into smaller pipes for residential use and this would be too costly for the company.
- 2) Claude and Mike Cloutier, owners of RC & Sons Paving presented an information packet regarding their company's desire to locate to Windsor. They would like to locate to the Pit Road which is off South Belfast Road just before the Jones Road. They explained that their operations meet the DEP standards. Ronnie Brann said that he would like to see the DEP data at the next Board of Selectmen's Meeting on January 17<sup>th</sup>. Code Enforcement Officer Arthur Strout said that RC would need a letter from DEP showing approval. Marty Dow asked about the hours of operation and Claude said that their day is usually from 6:00 am to 5:00 pm. He said that the generator would be running a lot, but the plant would only be running as the job/s needed. Rick Gray asked what the value of the operation is and was told about \$400,000. The projected start would be May 1<sup>st</sup>.

**Public Works:**

Road Supervisor Keith Hall gave a brief summary:

- 1) PW has gone though a lot of sand & salt due to roads melting then freezing making them slippery.
- 2) Keith said that Truck # 4 will probably be out of commission for about another 2 months.
- 3) Keith had to replace the bed chains, bearings and a tire & rim on Truck # 2.
- 4) Keith plans on cleaning out the shed in the old Public Works Garage.
- 5) Keith has ordered more salt out of Portland.

**Transfer Station:**

- 1) Tim said that he has cleaned up all the rubbish around the trailer after Berry hauled it.
- 2) Tim & Norman have been weighing the bags as they come in at no charge to the customers to get an average weight of the bags. Theresa will have all the numbers on that at the next meeting.
- 3) Theresa said that Moe Fish has been helping with the driving and will also be trained for the Transfer Station.
- 4) There will be a Transfer Station Committee Meeting on Monday, January 19, 2012 at 6:30 at the Town Hall.

**Consideration of Payment Warrants:**

**Marty Dow made a motion to approve Warrants # 33 and # 34 seconded by Jonathan Adams and approved 4-0-0.**

**Old Business:**

**Food Bank:**

- 1) The Kennebec Journal will be here on Thursday morning at 9:30 to take pictures of the new Food Bank.
- 2) The Food Bank will be open for the first time on Thursday night.

**New Business:** None.

**Town Managers Items:**

- 1) Theresa had the board review 1 firearm permit.
- 2) There was 1 cemetery lot conveyance for a 6-plot lot at Resthaven. **Marty Dow made a motion to approve the Cemetery Lot Conveyance seconded by Ronnie Brann and approved 4-0-0.**
- 3) The Employee Manual review will be moved ahead to the next meeting.
- 4) Theresa told the board that the KVCAP 2011 Annual Report had been received.
- 5) There has been a problem with black exhaust on the building from the propane furnace pipe which may need to be extended.
- 6) Theresa had the clerks out front keep count of the customers served from 7 am to 8 am on Thursday mornings. The average customer count was 2.16 for that time period. The office hours will be discussed with the Employee Manual.
- 7) Theresa told the board that there were 4 local checks that had never been cashed and asked them for permission to re-issue the checks. **Marty Dow made a motion to approve the re-issuing of the checks mentioned seconded by Rick Gray and approved 4-0-0.**
- 8) Theresa gave each board member a copy of the Transfer Station Monthly Report which showed that the revenue is down by \$600.95 from last year at this time.

**Selectmen's Items:** None.

Rick Gray adjourned the meeting at 8:27 p.m.

These minutes were approved by the Board of Selectmen on January 17, 2012 with the following amendments: Correction of opening the meeting and adjourning the meeting from Marty Dow to Rick Gray.

**The next regular Board of Selectmen's meeting will be on Tuesday, January 17, 2012 at 6:00 p.m. at the Town Hall.**